



Executive Committee Meeting Minutes Wednesday, November 14, 2018

Submitted on February 20, 2019

Members Present: Michael Aspacher, Gordon Bowman, Laurie Brodie, Scott Carpenter, Carol Contrada, Keith Earley, Robert Mack, Patrick McColley, Al Prieur, Angie Ruiz, Edward Snyder, Mark Stahl, Craig Stough; **Member(s) Excused:** Troy Dowling, Doris Herringshaw, Kenneth Gilsdorf, Kay Reiter, James Sass, Sandy Spang; **Guest(s) Present:** David Kissinger, City of Maumee; **Staff Present:** Tim Brown, William Best, Lance Dasher, Dana Doubler, David Gedeon, Kari Gerwin, Sara Guiher, Mary Pat McCarthy, Gilda Mitchell, Mike Tippett, Jennifer Allen

A regular meeting of the TMACOG Executive Committee was held on Wednesday, November 14, 2018 at 2 p.m. in the TMACOG Boardroom, located at 300 Martin L. King Jr. Dr., Suite 300 in Toledo.

Call to Order/Pledge of Allegiance/Welcome/Introductions – Vice Chair Mark Stahl noted a quorum was present and called the meeting to order. The meeting opened with the Pledge of Allegiance.

Approval of Minutes – A *motion* was made by Edward Snyder and *seconded* by Carol Contrada to approve minutes from the September 19, 2018 meeting; the motion passed unanimously.

Chair's Remarks – Vice Chair Mark Stahl referenced upcoming TMACOG events, which were listed on the meeting agenda. He noted that registration is now open for the General Assembly and can be accessed on the TMACOG website. Everyone was encouraged everyone to attend. The 2019 meeting schedule was included in the agenda packet. A list of TMACOG committees and councils was included in the agenda packet along with a participation form. Members were encouraged to take a look at the list to see where their expertise may be utilized in 2019.

President's Report – Tim Brown reported briefly on the October 10th TMACOG Tech: Tools and Rules for Managing Meetings. This session gave everyone an opportunity to touch. Staff is exploring a part two to this session in 2019. Now that the elections are past us, letters will be sent to outgoing officials, new elected officials, and re-elected officials from TMACOG member jurisdictions. Committee members were encouraged to bring new elected officials from their jurisdictions to TMACOG meetings and events. New elected officials will be invited to attend the General Assembly as well as well as the leadership orientation on February 27th from 8:30 a.m. to 10:30 a.m. in the TMACOG Boardroom. The leadership orientation will be for new members, elected officials, and board member. Mr. Brown thanked committee members for their service and participation on the Executive Committee this year.

Sylvania Mayor Craig Stough gave a brief update on the regional water discussion. The proposed amendment to the City of Toledo charter was on the November 6th ballot would allow a regional water commission to be formed was passed by Toledo voters. This commission will consist of utility directors from each member community. It will serve as an advisory committee only and will propose water rates and capital improvement projects. Toledo submitted contract proposals to its current member communities. Several communities are pursuing other water sources.

Public Comment Period – There were no representatives from the public present for comments.

Programmatic Council Reports

Transportation Council – Council Chair Keith Earley and TMACOG Vice President of Transportation David Gedeon presented the report, which was included in the agenda packet. A *motion* was made by Keith Earley and *seconded* by Edward Snyder to approve *Resolution No. 2018-25, Making Amendment Number Eleven to the FY 2018-2021 Transportation Improvement Program Report*; the motion passed. Patrick McColley abstained from voting.

A *motion* was made by Keith Earley and *seconded* by Craig Stough to approve *Resolution No. 2018-26, Adopting the TMACOG Congestion Management Process*, and recommending its adoption by the Board of Trustees; the motion passed. Patrick McColley abstained from voting.

A *motion* was made by Keith Earley and *seconded* by Craig Stough to approve *Resolution No. 2018-27, Adopting Pavement and Bridge Condition Performance Management Targets*; the motion passed. Patrick McColley abstained from voting.

A *motion* was made by Keith Earley and *seconded* by Michael Aspacher to approve *Resolution No. 2018-28, Adopting Travel Time Reliability Performance Management Targets*; the motion passed. Patrick McColley abstained from voting.

Water Quality Council – Council Chair Carol Contrada and TMACOG Director of Water Quality Planning Kari Gerwin presented the report, which was included in the agenda packet. TMACOG Water Quality Planner Sara Guiher gave a presentation on the 2018 Student Water Watch, a program in which students from urban and rural school districts in the Maumee Area of Concern conduct water quality testing at local streams to determine the health of the water and present and compare their results at a Summit.

A *motion* was made by Edward Snyder and *seconded* by Keith Earley to approve *Resolution No. 2018-29, Approving and Adopting the Water Quality Council Operating Procedures* and recommending its adoption by the Board of Trustees; the motion passed unanimously. A *motion* was made by Edward Snyder and *seconded* by Scott Carpenter to approve *Resolution No. 2018-30, Endorsing the Agenda for Lake Erie*; the motion passed unanimously.

Administrative Committee Reports

Finance, Audit, and Administration Committee – TMACOG Vice President of Finance and Administration William Best presented the report, which was included in the agenda packet. A *motion* was made by Craig Stough and *seconded* by Lori Brodie to approve the *President's Expense Report for the period covering June 1, 2018 through September 30, 2018*; the motion passed unanimously. A *motion* was made by Edward Snyder and *seconded* by Craig Stough to approve *Resolution No. 2018-31, Amending the TMACOG Employee Handbook*; the motion passed unanimously.

Membership Committee – Committee member David Kissinger and Gilda Mitchell, TMACOG's director of membership and outreach, presented the report, which was included in the agenda packet. A *motion* was made by Keith Earley and *seconded* by Robert Mack to approve *Woolpert, Inc.'s membership application*; the motion passed unanimously.

Communications Committee – Committee Chair Scott Carpenter and Mary Pat McCarthy, TMACOG’s marketing/public information manager, presented the report, which was included in the agenda packet.

Leadership Development Committee – Committee Vice Chair Mark Stahl presented the report, which was included in the agenda packet. A *motion* was made by Craig Stough and *seconded* by Lori Brodie to nominate Wood County Commissioner Doris Herringshaw and Ottawa County Commissioner Mark Stahl as chair and vice chair respectively in 2019 and to recommend their re-election by the General Assembly; the motion carried. Mark Stahl abstained from voting. A *motion* was made by Edward Snyder and *seconded* by Keith Earley to approve *Resolution 2019-01, Amending the Bylaws of the Toledo Metropolitan Area Council of Governments*; the motion passed unanimously.

A *motion* was made by Scott Carpenter and *seconded* by Edward Snyder to accept all council and committee reports; the motion passed.

Any and All Other Business – Edward Snyder encouraged committee members to mark their calendars and save the date for the 2019 Train Day event. Train Day activities are scheduled to take place on Saturday, May 4th from 9:30 a.m. to 4 p.m. at Martin Luther King Jr. Plaza, Toledo.

Next Meeting/Adjournment – The next regularly scheduled committee meeting will take place on Wednesday, February 20th at 2 p.m. in the TMACOG Boardroom. A *motion* was made by Keith Earley and *seconded* by Lori Brodie to adjourn the meeting; the motion passed.

Mark W. Stahl, Vice Chair
Toledo Metropolitan Area
Council of Governments (TMACOG)

Tim W. Brown, President
Toledo Metropolitan Area
Council of Governments (TMACOG)