
ENGINEERING TECHNICIAN

The City of Toledo:

is a city in and the county seat of Lucas County, Ohio, United States. At the 2020 census, it had a population of 270,871, making Toledo the fourth-most populous city in the state of Ohio, after Columbus, Cleveland, and Cincinnati. Toledo is also the 79th-largest city in the United States. It is the principal city of the Toledo metropolitan area, which had 646,604 residents in 2020. Toledo also serves as a major trade center for the Midwest; its port is the fifth-busiest on the Great Lakes.

Why Work at City of Toledo?

- Benefits including health, dental, vision, life and disability insurance
- Pension OPERS: Fixed retirement benefits every month based on a formula that rewards years of service. The City contributes 14.00% of the employee's annual base salary and employees contribute 10.00% of their annual base salary.
- Supplemental Retirement: 457(b) deferred compensation plan and/or Roth 457(b)
- Employee Perks: Personalized discounts and savings to your favorite businesses.
- 14 Paid Holidays

Key Job Details:

Job Number

2024-00449

Job Type

Full Time

Opening Date

03/21/24

Closing Date

03/30/24

Salary

\$65,062.40 - \$72,113.60 Annually

Location

Toledo, Ohio

Department

Public Utilities

Division

Water Treatment

Summary of Responsibilities:

Under general supervision performs technical and administrative work of moderate difficulty supporting engineering, surveying, construction, and administrative operations of the assigned division; may performed related work as required.

Essential Duties:

- Researches, plans, records, legal documents, complaints, field conditions, other necessary data, and makes recommendations to support administrative, capital, maintenance, and operations projects and program, including responses for public information by outside individuals or entities.
- Oversees subordinate staff engaged in a variety of engineering, maintenance or operational duties such inspecting, collecting data, performing maintenance duties, and surveying.
- Collects data or receives it from subordinate staff, analyzes data, prepares reports, data summaries, diagrams, or other pertinent documents, for divisional activities including but not limited to traffic management, surveying, roadway and utility design and construction, utility maintenance and operations, water and wastewater plant operations.
- Performs various administrative, technical, and engineering support functions as determined by the division.
- Manages and performs all duties necessary to maintain permit programs in each division, included but not limited to right-of-way, closure, parking, utility taps.
- Communicates and coordinates with other city divisions, public entities, public utility companies, contractors, consultants, and other government entities to support departmental projects, maintenance, and operations.
- Attends construction meetings, coordinates with city and private entities regarding traffic issues, such as construction zone traffic patterns and signage, signalization, lane, road, sidewalk, and multi-use facility closures in the right of way.
- Assists with the preparation of plans, specifications, bid and award documents, and cost estimates.
- Prepares legislation and grant applications.
- Investigates issues and complaints and communicates with other divisions and residents.
- Engages in GPS/Surveying activities in both field and office, including operating survey instruments, taking measurements, locating and identifying property lines, rights-of-way, and city and private infrastructure.
- Training and guidance of other survey staff, technicians, or subordinate staff.
- Attends public meetings.

Required Qualifications:

Level 1

- Graduation from an accredited college or university with an Associate's Degree in Engineering Technology or closely related field and two (2) years of technical experience in road, bridge, or utility design or construction, surveying, or traffic management, including the preparation of cost estimates and specifications, and technical drawings.

Level 2

- Graduation from an accredited college or university with an Associate's Degree in Engineering Technology or closely related field and four (4) years of technical experience in road, bridge, or utility design or construction, surveying, or traffic management, including the preparation of cost estimates and specifications, and technical drawings.

Level 3

- Graduation from an accredited college or university with an Associate's Degree in Engineering Technology or closely related field and six (six) years of technical experience in road, bridge, or utility design or construction, surveying, or traffic management, including the preparation of cost estimates and specifications, and technical drawings.

Additional Requirements:

- Must possess a valid driver's license.

Physical Demands:

The physical demands described within this job description must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

In this position, the employee will constantly stand. This employee will frequently walk, sit, stand, lift, push, pull, drag and/or carry up to 15 pounds. The employee will frequently walk-in all-weather conditions. Occasional stooping and crouching may occur with this position. Speaking and listening are constant essential functions of this position.

APPLY AT

<https://www.governmentjobs.com/careers/toledooh>

In order to apply for jobs with the City of Toledo, all applicants must have a valid email address and create a governmentjobs.com profile.

Equal Opportunity

The City of Toledo is AN EQUAL OPPORTUNITY EMPLOYER. The City of Toledo will not deny equal opportunity in hiring, tenure, terms, conditions or privilege of employment on the basis of race, color, religion, sex, national origin, disability, ancestry, age or sexual orientation.