



**ANNUAL WORK PROGRAM
FOR
TRANSPORTATION PLANNING ACTIVITIES

FISCAL YEAR 2026**

The Unified Work Program for the
Urban Transportation Planning Process

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS

May 2025

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The contents of this report reflect the view of the Toledo Metropolitan Area Council of Governments which is responsible for the facts and accuracy of the data presented herein. The contents do not reflect the official views or policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This report does not constitute a standard, specification, or regulation.

**ANNUAL WORK PROGRAM FOR TRANSPORTATION PLANNING
ACTIVITIES FISCAL YEAR 2026**

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Introduction

The Annual Work Program (AWP) of the Toledo Metropolitan Area Council of Governments (TMACOG) is a management tool that outlines the goals of the organization, the products to be produced this current fiscal year, and the budget for each department in the organization.

TMACOG outlines all work that will be undertaken by all departments in Fiscal Year (FY) 2026 in the *TMACOG Consolidated Annual Work Program*. The FY 2026 AWP covers the period July 1, 2025, through June 30, 2026. This document, the *Annual Work Program for Transportation Planning Activities Fiscal Year 2026* includes only transportation-related planning activities. It is part of the official agreement between TMACOG and the Ohio Department of Transportation (ODOT) as to the work that will be completed in FY 2026.

The AWP will be available for public review at TMACOG's offices and on the TMACOG website. The public may comment on the draft AWP in writing, via e-mail, via website, at a meeting of the TMACOG Metropolitan Planning Organization (MPO) Policy Board, and/or a meeting of the TMACOG Governing Board. Comments regarding the content of the draft AWP should be sent to the attention of the TMACOG Director of Transportation.

FY 2026 AWP Structure

The *Consolidated Annual Work Program for Fiscal Year 2026* is the principal document used by TMACOG for policy and management decisions. It is distributed to the Governing Board, members, committees, staff, partners, and stakeholders. It lists goals and objectives for all TMACOG boards, committees, and advisory groups, and provides an overview of all work undertaken by the agency.

The *Annual Work Program for Transportation Planning Activities Fiscal Year 2026* is for use by ODOT, TMACOG administrative and transportation staff, the MPO Policy Board, and officers. It includes descriptions of all objectives using transportation funding and all major transportation-related planning activities in the region. This document includes the cost allocation plan, transportation budget tables, and Title VI Assurances.

The **TMACOG Vision Statement** is:

Toledo Metropolitan Area Council of Governments will be the governmental partner of choice to coordinate regional assets, opportunities, and challenges.

The **TMACOG Mission Statement** is:

To improve quality of life in the region, TMACOG will:

- Promote a positive identity for the region
- Enhance awareness of the region's assets and opportunities
- Be an impartial broker of regional disputes and challenges
- Provide stakeholders a voice in regional decision-making
- Support opportunities for regional stakeholder networking

The purpose for each program council and administrative committee is the specific focus that each committee must maintain to carry out the mission of TMACOG.

The **Transportation Department Mission Statement** is:

To achieve a sustainable and seamless intermodal transportation system, we will be both the recognized regional convener of all transportation stakeholders within the region and one of the stakeholders that has a role in providing transportation services.

Goals and objectives are the major long-term achievements to be completed by each board, committee, or advisory group to meet its purpose. They are reviewed annually. Each year some may be changed, dropped, or added. Goals and objectives related to transportation activities at TMACOG are listed by element number throughout the remainder of this document.

Products are more detailed tasks or deliverables for each fiscal year that are necessary for TMACOG to reach its long-term goals. They are adopted by each program board and administrative committee. They are either specific – individual studies, reports, or activities that are dated and measurable – or ongoing – recurring, less tangible activities required to accomplish the specific products and long-term goals.

Transportation Goals

- To support implementation of the area's major projects. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60120 – Highway Project Planning)
- To improve transportation safety through use of state or federal programs intended to correct problematic infrastructure conditions. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60123 – Safety Studies)
- To improve and expand passenger rail service in the region and work to build an efficient interconnected national passenger rail network. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60130 – Regional Passenger Rail Planning)
- Improve the efficiency and reliability of the freight network and improve access to national and global markets to strengthen economic productivity and competitiveness. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60140 – Freight Planning)
- To provide for increased availability and promote safe usage of pedestrian and bicycle transportation within the region. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60150 – Active Transportation Planning)
- To improve the provision of public transportation facilities and services throughout the region. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60160 – Regional Public Transportation Planning)
- To respond to specific requests for information and assistance, and to be a valuable resource for TMACOG members and the community. (ODOT Category 601 – Short Range Transportation Planning – Element Number 60190 – Transportation Service)
- To maintain the Transportation Improvement Program (TIP) and manage the TMACOG transportation project funding programs to maximize use of funds available to the area. (ODOT Category 602 – Transportation Improvement Program – Element Number 60210 – Transportation Improvement Program Development)
- To monitor, work with local jurisdictions, and best utilize the available resources of the Transportation Improvement Program to further the development of transportation infrastructure within the region. (ODOT Category 602 – Transportation Improvement Program – Element Number 60220 – Transportation Improvement Program Management [STBG-Funded])
- To provide data and other inputs for the ongoing transportation planning process. (ODOT Category 605 – Continuing Planning – Surveillance – Element Number 60510 – Data Collection and Management)
- To maintain, promote, and monitor implementation of the regional transportation plan. (ODOT Category 610 – Long Range Planning – Element Number 61100 – Long Range Planning)
- To develop forecasting tools and perform modeling for system analysis. (ODOT Category 615 – Continuing Planning – Procedural Development – Element Number 61520 – Modeling and Forecasting)

- To enhance interagency dialogue and collaboration, and to facilitate smart transportation/innovative mobility project development and deployment within northwest Ohio and southeast Michigan. (ODOT Category 665 – Special Studies – Element Number 66520 – Smart Transportation & Innovative Mobility)
- To efficiently administer the Transportation Department planning process and effectively coordinate efforts of transportation stakeholders in the region. (ODOT Category 697 – Transportation Program Reporting – Element Number 69710 – Transportation Policy Board Reporting and Administration; Element Number 69720 – Transportation Summit)

TMACOG Increasing Safe & Accessible Transportation Options (ISATO) Set-Aside

TMACOG has several work elements that align with the Increasing Safe & Accessible Transportation Options (ISATO) requirement. To simplify it for tracking purposes, TMACOG has created a sub-element in two of the programs to account for time spent in ISATO eligible activities, but other aspects of the program would meet the requirement as well. Highlighted products in the FY 2026 work program that are believed to fulfill the requirement within the Pedestrian and Bikeways Program and the Long-Range Planning Program, noted as elements 60154 and 61101 respectively. Those items are in red below. There are additional work products in the Regional Passenger Rail Planning and Regional Public Transit Planning programs that could be cited, but it was decided to keep it simple for tracking and budgeting purposes.

Pedestrian and Bikeways – 60150 (Bolded products fulfill the ISATO requirements)

- | | |
|---|------------------|
| 1. Encourage transportation alternatives and promote increased usage through the activities of the annual Bike Month (Element 60152). (TMACOG Staff) | June 2026 |
| 2. Support Safe Routes to School planning efforts throughout the region. (Element 60154). | Ongoing |
| 3. Continue the availability and distribution of TMACOG bicycle network maps and dissemination of printed and electronic materials. (Element 60154). (TMACOG Staff) | Ongoing |
| 4. Monitor and make members aware of all funding opportunities for pedestrian and bikeway improvements. (Element 60154). (TMACOG Staff) | Ongoing |
| 5. Continue to improve the bicycle and pedestrian traffic counting program and review data. (TMACOG Staff) | Ongoing |
| 6. Keep current on the TMACOG website reference material and links to principles for accommodating bicycle and pedestrian transportation, bikeway definitions, and the regional bicycle/pedestrian plan. (Element 60154). (TMACOG Staff) | Ongoing |
| 7. Support regional bikeway development efforts including conducting scheduled meetings of the Chessie Circle Trail Coordinating Committee & the Wabash Cannonball Corridor Coordinating Committee. (Element 60154). (TMACOG Staff) | Ongoing |
| 8. Provide staff and support for the Pedestrian and Bikeways Advisory Group and hold a minimum of four meetings. (Element 60154). (TMACOG Staff) | Ongoing |
| 9. Provide support and help implement Walk.Bike.Ohio and the Ohio Trails Vision Plan. (Element 60154). (TMACOG Staff) | Ongoing |
| 10. Aid TARTA with their Bus Rapid Transit Study, which will have a first and last mile study incorporated (Element 60154). (TMACOG Staff) | Ongoing |
| 11. Use the Google Content Partnership Program to update and fix discrepancies on Google maps to aid in better navigating around the TMACOG service area. (TMACOG Staff) | Ongoing |
| 12. Create a Maintenance and Sustainability Plan for the Wabash Cannonball Trail. (TMACOG Staff) | March 2026 |
| 13. Create TMACOG's Active Transportation Plan and vet it through the Pedestrian and Bikeways Advisory Group (Element 60154). (TMACOG Staff) | July 2025 |

Long Range Planning – 61100

- | | |
|--|------------------|
| 1. Provide information and assistance in support of the current 2055 Plan, including presentations, distribution of plan documents, and input to state planning processes. (TMACOG Staff) | Ongoing |
| 2. Continue to implement and monitor the Regional Resiliency Plan for the agency for potential updates or expansions. (TMACOG Staff) | Ongoing |
| 3. Recommend Performance Measures and Targets for Safety. (TMACOG Staff) | February 2026 |
| 4. Monitor and update the System Performance Report used for tracking and reporting progress on targets and project implementation. (TMACOG Staff) | Ongoing |
| 5. Process requests for amendments to the 2055 Plan's project lists. (TMACOG Staff) | Ongoing |
| 6. Distribute and promote the 2025-2026 Transportation Legislative Agenda. (Element 61101). (TMACOG Staff) | Ongoing |
| 7. Assist as requested in area community comprehensive plan updates and major development efforts. (TMACOG Staff) | Ongoing |
| 8. Begin preliminary planning for development of a Long Range Transportation Plan for the proposed RTPO which includes Ottawa, Sandusky, and Seneca Counties. (Element 61101). (TMACOG Staff) | Ongoing |
| 9. Hold at least four meetings of the Transportation Planning Advisory Group. Include informational presentations on planning issues at one or more of the meetings (Element 61101). (TMACOG Staff) | June 2026 |

Work Element	Estimated ISATO Activity Spending (CPG)
60150 – Pedestrian and Bikeways Planning (Sub-element 60154)	\$13,238
61100 – Long Range Planning (Sub-element 61101)	\$10,000
Total	\$22,826

ENVIRONMENT

Element Number **55200** **Transportation Air Quality Outreach Program (CMAQ-Funded)***
(PID 118720)

Total Subcategory Budget: **\$112,800 (CMAQ/TRC)**

	CMAQ	Toll Revenue Credit	Local	Total
New FY 2026 (PID 118720)	\$90,240	\$22,560	\$0	\$112,800

Goal: Oversee air emission budgets, maintain programs to achieve compliance with federal ozone and fine particulate standards, and conduct a program to increase awareness of the impact of individual actions on ground level ozone formation.

Objectives:

- Provide the work necessary to support the Clean Air Act Amendments of 1990 and the Air Quality Maintenance Program.
- Provide staff support for meetings of the Air Quality Advisory Group.
- Monitor potential emission reduction funding sources for local stakeholders and disseminate the information.
- Conduct the Ozone Action Season
- Maintain media awareness of Ozone Action Season and the media's role in improving air quality and developing media sponsors.
- Increase awareness of air quality issues related to ground level ozone formation and its effects by placing radio and television advertisements and distributing printed materials.
- Identify areas of air quality concern to target localized emissions reduction efforts

Methodology:

TMACOG, in conjunction with the Air Quality Advisory Group works to maintain compliance with federal ambient air quality standards and monitors/addresses implications of any changes in the Clean Air Act and its enforcement. The MPO Policy Board supports this effort due to the relationship that mobile emission sources have with regional air quality and the requirement that the long-range transportation plan and Transportation Improvement Program (TIP) meet air quality conformity regulations.

TMACOG will produce an annual Air Quality Summary to inform the region on monitoring results from the past year, regional attainment status, legislative updates on federal standards, and actions being taken to reduce pollutant levels.

TMACOG coordinates the Ozone Action Season program to raise awareness and alert the public to ozone levels and provide them with tools to help reduce emissions. This element is funded through a separate Congestion Mitigation Air Quality (CMAQ) project funding agreement (PID# 118720) and is not part of consolidated planning grant funds.

*This document covers only those portions of the environmental program that are transportation-related items funded with consolidated planning grant or other special transportation funds. To review the full environmental program, see the *Consolidated Annual Work Program*. CMAQ funding is provided through TMACOG-managed funds allocated through the Transportation Improvement Program (TIP) (PID# 118720).

TMACOG will collect available air quality and relevant public health data to identify areas in the TMACOG planning area where targeted emissions reduction efforts would have the greatest impact on public health. These areas will be the focus of localized air quality improvement efforts under this budget subcategory. This work is CMAQ funded through PID 118720.

Products:

- | | |
|--|----------------|
| 1. Complete 2025 Ozone Action Season public awareness campaign to educate citizens of the negative health effects, environmental, and economic impacts of ozone. Begin preparation for the 2026 campaign. (TMACOG Staff) | September 2025 |
| a. Distribute Ozone Action Season fact sheets at community events. | |
| b. Update the TMACOG website to include current air quality information. | |
| c. Update the Ozone Action website to include the daily air quality forecasts. | |
| d. Purchase advertisements/media spots promoting program objectives. | |
| 2. Produce an annual Air Quality Summary. (TMACOG Staff) | January 2026 |
| 3. Provide technical assistance to local governments, school districts, and fleet operators with emission reduction grants. (TMACOG Staff) | June 2026 |
| 4. Work with the Green Fleets Program to educate local governments, school districts, and fleet operators to reduce emissions. (TMACOG Staff) | June 2026 |
| 5. Facilitate coordination of NEVI program electric vehicle charging station initiatives. (TMACOG Staff) | Ongoing |
| 6. Produce a list of targeted air quality improvement areas (TMACOG Staff) | June 2026 |

TRANSPORTATION

ODOT Category 601 – Short Range Transportation Planning

Element Number **60120** **Highway Project Planning**

Total Subcategory Budget: **\$48,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$5,733	\$717	\$717	\$7,166
New FY 2026 (PID 122319)	\$32,667	\$4,083	\$4,083	\$40,834
TOTAL				\$48,000

Goal: To support implementation of the area's major projects.

Objective:

- To ensure that projects are consistent with regional priorities in the transportation system.

Methodology:

TMACOG will continue to assist and support, as appropriate, the implementation of major highway projects in our region. Active major projects currently in the project development phase include:

- a. US 23 Corridor Study & STDA (NW Ohio to Central Ohio Connector)
- b. Reconstruction of I-75 in Monroe County, Michigan
- c. Improvements to I-75/US 20 Interchange in Perrysburg
- d. Reconstruction/Widening of I-475 from Douglas Rd. to US 23
- e. Reconstruction/Widening of I-475 from the Maumee River to US 20 in Perrysburg
- f. Improvement on SR 795 from I-75 to I-280
- g. Improvements on Airport Highway at I-475 for bicycle/pedestrian safety
- h. Bus Rapid Transit along selected corridor in TARTA area
- i. Other TIP-funded projects scheduled for FY 2026-2029 and beyond

Tasks can include creating and/or facilitating a task force if requested by a project sponsor, or simply participating in project teams or studies. This element includes work to assist in developing a consensus on implementing the *Moving Forward 2055 – Regional Long Range Transportation Plan* (2055 Plan) highway projects that are charged to this element. This work is CPG funded through PID 122319.

Products:

1. Support and participate in other agencies' efforts to implement major elements of the 2055 Plan. (TMACOG Staff) Ongoing
2. Provide support for the above projects and ODOT Tier 2 and 3 improvements in our region identified by the Transportation Review Advisory Council (TRAC). (TMACOG Staff) Ongoing

ODOT Category 601 – Short Range Transportation Planning

Element Number **60123** **Safety Studies**

Total Subcategory Budget: **\$43,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$5,136	\$642	\$642	\$6,419
New FY 2026 (PID 122319)	\$29,264	\$3,658	\$3,658	\$36,581
TOTAL				\$43,000

Goal: To improve transportation safety through use of state or federal programs intended to correct problematic infrastructure conditions.

Objectives:

- Utilize available information resources to provide local jurisdictions with the focus and data to address locations experiencing high accident exposure.
- Assist local jurisdictions as necessary with the process of working through ODOT to implement changes to address high accident locations.

Methodology:

ODOT has undertaken a strategic initiative to reduce traffic crashes at the high crash locations through a series of low-, medium-, and high-cost improvements. TMACOG utilizes information available through ODOT and the Ohio Department of Public Safety to identify roadway safety issues and prioritize needed improvements. Using the Ohio Department of Public Safety traffic accident information data and analytical tools developed by ODOT, TMACOG encourages local jurisdictions to utilize the data to prepare location safety studies and apply for safety study funding. This work is CPG funded through PID 122319.

Products:

1. Work with the System Performance and Monitoring Advisory Group to continue to identify high crash locations and suggest low- to high-cost improvements, to review crash data before and after safety-related construction projects, and to develop Highway Safety Manual reports for all reviewed locations. (TMACOG Staff) Ongoing
2. Provide informational resources to local jurisdictions to assist with their efforts to obtain safety funding through ODOT. (TMACOG Staff) Ongoing
3. Provide crash diagrams and supplemental information to members at their request. (TMACOG Staff) Ongoing
4. Complete a comprehensive roundabout report for the TMACOG planning region, incorporating all newly constructed roundabouts since 2022. Expand the analysis to include the impact on vulnerable road users and assess emissions in the vicinity of roundabouts. (TMACOG Staff) June 2026
5. Attend and provide data to regional safety committees (ODOT DSRT, Lucas & Wood Safe Communities coalition meetings, Lucas & Wood Fatal Review committees, Lucas Ongoing

County Distracted Driving Committee, OARC Safety sub-committee, etc.).
(TMACOG Staff)

6. Compile crash data and create maps pertaining to certain variables, including young drivers, mature drivers, work zones, vulnerable road users and other crash types.
(TMACOG Staff)

Ongoing

ODOT Category 601 – Short Range Transportation Planning

Element Number 60130 Regional Passenger Rail Planning

Total Subcategory Budget: \$86,000

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$10,271	\$1,284	\$1,284	\$12,839
New FY 2026 (PID 122319)	\$58,529	\$7,316	\$7,316	\$73,161
TOTAL				\$86,000

Goal: To improve and expand passenger rail service in the region and work to build an efficient interconnected national passenger rail network.

Objectives:

- Increase personal mobility with an efficient network of interconnected public transportation modes including passenger rail.
- Improve the efficiency, reliability, and speed of existing passenger rail service and promote the development of an expanded network.
- Coordinate regional passenger rail initiatives with statewide, multi-state, and national initiatives to form a seamless and efficient network.
- Raise public awareness of passenger rail assets, concerns, and opportunities.

Methodology:

Include passenger rail as an important public transit option when planning for a multimodal transportation network. Include passenger rail projects and initiatives in TMACOG's long-range transportation plan. Support the funding of studies to determine the feasibility of regional passenger rail connections and identify where investments would be most beneficial. Coordinate regional rail plans with the ORDC, other MPOs, Amtrak, and regional communities.

Support initiatives that would establish Toledo as a passenger rail hub, such as improving the efficiency and reliability of Amtrak's Chicago to Cleveland corridor, expanding service to Detroit, and eventually expanding service to Columbus. Promote the development of Toledo's Amtrak station and the surrounding area as a multimodal transportation hub and support station improvements as needed. Encourage the state of Ohio to work toward improving and expanding statewide rail service and encourage Ohio to rejoin the Midwest Interstate Passenger Rail Commission.

Seek input from the TMACOG Passenger Rail Advisory Group for local and regional planning efforts and use the meetings as a venue for sharing information, identifying problems, and developing solutions. Partner with regional communities, public transit agencies, rail advocacy organizations, and the private sector to promote an expanded rail network. Provide information to rail stakeholders, legislators, and the public that will raise awareness of passenger rail assets, concerns, and opportunities. This work is CPG funded through PID 122319.

Products:

- | | |
|---|-----------|
| 1. Work toward implementing passenger rail projects and initiatives from TMACOG's long-range transportation plan and TMACOG's Transportation Legislative Agenda. (TMACOG Staff) | June 2026 |
| 2. Coordinate efforts with the ORDC, MDOT, SEMCOG, and Amtrak to move plans forward to reconnect Toledo and Detroit by passenger rail. (TMACOG Staff) | June 2026 |
| 3. Work with interstate partners on efforts to improve efficiency and reliability, and address infrastructure needs along Amtrak's east-west corridor from Chicago to Toledo to Cleveland and eastbound. (TMACOG Staff) | Ongoing |
| 4. Support regional and interstate passenger rail expansion including the Cincinnati-Dayton-Columbus-Cleveland corridor, a Toledo to Columbus connection, and the Midwest Connect multistate corridor. (TMACOG Staff) | Ongoing |
| 5. Consider the development of regional, commuter, or light rail that could help to connect the region's communities, businesses, educational institutions, and attractions. (TMACOG Staff) | Ongoing |
| 6. Support passenger rail initiatives in Michigan including connections from Detroit to Windsor and Ann Arbor to northern Michigan. (TMACOG Staff) | Ongoing |
| 7. Monitor notices of federal or state funding availability and inform regional jurisdictions or other entities of funding opportunities for passenger rail projects or studies. (TMACOG Staff) | Ongoing |
| 8. Provide information that helps to inform rail stakeholders, regional jurisdictions, legislators, and the public of passenger rail assets, concerns, and opportunities. (TMACOG Staff) | Ongoing |
| 9. Provide staff and support for quarterly meetings of the TMACOG Passenger Rail Advisory Group and make a continuing effort to recruit new members. (TMACOG Staff) | Ongoing |

ODOT Category 601 – Short Range Transportation Planning

Element Number **60140 Freight Planning**
 60142 Freight Conference

Total Subcategory Budget: \$185,000

60140	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$9,232	\$1,154	\$1,154	\$11,540
New FY 2026 (PID 122319)	\$52,607	\$6,576	\$6,576	\$65,759
New FY 2026 (Michigan)	\$29,222	\$0	\$6,480	\$35,702
				\$113,000

60142	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$8,599	\$1,075	\$1,075	\$10,749
New FY 2026 (PID 122319)	\$49,001	\$6,125	\$6,125	\$61,251
				\$72,000

Goal: Support freight movement and access to national and global freight markets and plan for changes in freight flow volume or patterns.

Objectives:

- Include the efficient movement of freight by all modes in the planning process.
- Strengthen the region's position as a multimodal freight hub.
- Assess freight network performance through targets and measures.
- Promote discussion, coordination, and problem-solving for freight-related concerns.
- Raise public awareness of freight transportation concerns and opportunities.
- Minimize potential impacts to safety, the environment, and social equity from freight-related projects and initiatives.

Methodology:

Promote projects and initiatives intended to improve freight transportation efficiency and reliability. Work to implement freight-related projects and initiatives from TMACOG's long-range transportation plan. Follow freight planning guidance provided by the National Freight Strategic Plan and the Transport Ohio freight plan. Use the TMACOG Regional Freight Plan to identify key facilities and corridors, identify infrastructure needs and inefficient connections, recognize changes in freight flow patterns, and determine where freight investments are needed. Support the development of freight-generating facilities including intermodal terminals, distribution centers, and industry sites by encouraging investment in infrastructure and improving access and connectivity. Promote innovative technology in freight transportation including electrification and advanced air mobility. Minimize freight network vulnerabilities by identifying methods to address them. Establish freight network performance targets and measures and integrate these measures into the planning process. Evaluate impacts to safety, the environment, and social equity from freight projects and initiatives. To ensure the efficient and reliable flow of domestic and international freight between Ohio and Michigan, coordinate planning efforts with the Southeast Michigan Council of Governments (SEMCOG) and MDOT.

Coordinate with ODOT and other MPOs to ensure efficient interregional freight flow in Ohio, including the freight corridor between Toledo and Columbus.

Seek input from the TMACOG Freight Advisory Group for regional freight planning and use the meetings as a venue for sharing information, identifying problems, and developing solutions. Participation in the Ohio Freight Advisory Committee, the OARC freight working group, and other freight organizations provides opportunities for learning about statewide freight assets and concerns, sharing information, providing regional input, and coordinating planning efforts. TMACOG will host the 2025 Ohio Conference on Freight in early FY 2026 with most planning taking place in FY 2025, under Element 60142. This work is CPG funded through PID 122319 and through funding from SEMCOG.

Products:

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| 1. Complete final planning for the 2025 Ohio Conference on Freight, hosted by TMACOG in coordination with OARC and regional partners. (Element 60142), (TMACOG Staff) | July 2025 |
| 2. Work toward implementing freight-related projects and initiatives from TMACOG's long range transportation plan. (Supported in part with Michigan funding) (TMACOG Staff). | June 2026 |
| 3. Work with our member jurisdictions to find solutions to at-grade rail crossing problems including blockages, delays, or safety issues. (TMACOG Staff). | June 2026 |
| 4. Work with ODOT and the Regional Growth Partnership in planning for the development of advanced air mobility technology. (TMACOG Staff) | June 2026 |
| 5. Continue to promote more efficient and reliable commercial vehicle travel between Toledo and Columbus. (TMACOG Staff) | June 2026 |
| 6. Monitor any changes in commercial traffic volumes or patterns resulting from the opening of the Gordie Howe International Bridge. (Michigan Funded) (TMACOG Staff) | June 2026 |
| 7. Monitor notices of federal or state infrastructure funding and inform regional jurisdictions and other partners of funding opportunities for freight-related projects or studies. (TMACOG Staff) | Ongoing |
| 8. Follow guidance provided by ODOT to develop strategies to address regional truck parking inadequacies. (TMACOG Staff) | Ongoing |
| 9. Establish freight network performance targets and measures and integrate these measures into the planning process, following federal and state requirements and recommendations. (TMACOG Staff) | Ongoing |
| 10. Provide data or other information that can help inform local jurisdictions, legislators, freight stakeholders, and the public of freight transportation assets, concerns, and opportunities. (TMACOG Staff) | Ongoing |
| 11. Provide staff and support for quarterly meetings of the TMACOG Freight Advisory Group and encourage participation from representatives of all freight transportation modes. (TMACOG Staff) | Ongoing |

ODOT Category 601 – Short Range Transportation Planning

Element Number **60150 Pedestrian and Bikeways Planning**
 60152 Bike Month
 60154 Pedestrian and Bikeways Planning (ISATO)

Total Subcategory Budget: \$146,000

60150	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$12,843	\$1,606	\$1,606	\$16,055
New FY 2026 (PID 122319)	\$64,804	\$8,101	\$8,101	\$81,006
New FY 2026 (Michigan)	\$29,222	\$0	\$6,480	\$35,702
TOTAL				\$132,763

60154 (ISATO)	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$330	\$41	\$41	\$412
New FY 2026 (PID 122319)	\$10,261	\$1,283	\$1,283	\$12,826
TOTAL				\$13,238

Goal: To provide for increased availability and promote safe usage of pedestrian and bicycle transportation within the region.

Objectives:

- Improve the multimodal transportation system, positively impacting air quality and improving personal mobility, through continued development of pedestrian and bicycle facilities and opportunities within the region.
- Improve information sharing of the benefits of incorporation of non-motorized access and parking in new development and major street projects; on projects' relationship to the bikeway network; and on existing bikeway facilities; on educational information on transportation alternatives; and online information resources for pedestrian and bicycle issues through mapping and interactive descriptions and visuals.
- Support implementation of the projects and policies within the TMACOG 2045 Long Range Transportation Plan and the Southeast Michigan Council of Governments (SEMCOG) Regional Non-Motorized Plan.
- Support regional efforts to promote the availability, safety, and increased utilization of bicycling for transportation.

Methodology:

Through the Pedestrian and Bikeways Advisory Group, TMACOG helps to coordinate the efforts of area jurisdictions and active transportation interests locally in the examination of personal transportation alternatives including pedestrian and bicycling provisions in the planning and design of transportation system improvements. TMACOG continues to sponsor activities such as Bike Month and other public relations activities to raise awareness of active transportation options. TMACOG also provides information for jurisdictions and the public to improve awareness and increase usage of existing facilities and resources.

Coordinate efforts with SEMCOG to improve multimodal regional mobility involving both Ohio and Michigan. Improve access to key destinations via pedestrian and bicycle modes and enhance connections between these non-motorized modes and other modes, especially transit.

Additionally, TMACOG works with pedestrian and bicycle advocates across the state to incorporate and promote transportation alternatives within the context of ODOT's programs, policies, and business plan. This work is CPG funded through PID 122319 and through funding from SEMCOG.

Products:

1. Encourage transportation alternatives and promote increased usage through the activities of the annual Bike Month. (Element 60152) (TMACOG Staff)	June 2026
2. Support Safe Routes to School planning efforts throughout the region. (Element 60154).	Ongoing
3. Continue the availability and distribution of TMACOG bicycle network maps and dissemination of printed and electronic materials (Element 60154) (TMACOG Staff)	Ongoing
4. Monitor and make members aware of all funding opportunities for pedestrian and bikeway improvements. (Element 60154) (TMACOG Staff)	Ongoing
5. Continue to improve the bicycle and pedestrian traffic counting program and review data. (TMACOG Staff)	Ongoing
6. Keep current on the TMACOG website reference material and links to principles for accommodating bicycle and pedestrian transportation, bikeway definitions, and the regional bicycle/pedestrian plan. (Element 60154) (TMACOG Staff)	Ongoing
7. Support regional bikeway development efforts including conducting scheduled meetings of the Chessie Circle Trail Coordinating Committee & the Wabash Cannonball Corridor Coordinating Committee. (Element 60154) (TMACOG Staff)	Ongoing
8. Provide staff and support for the Pedestrian and Bikeways Advisory Group and hold a minimum of four meetings. (Element 60154) (TMACOG Staff)	Ongoing
9. Provide support and help implement Walk.Bike.Ohio and the Ohio Trails Vision Plan. (Element 60154) (TMACOG Staff)	Ongoing
10. Aid TARTA with their Bus Rapid Transit Study, which will have a first and last mile study incorporated. (Element 60154) (TMACOG Staff)	April 2026
11. Use the Google Content Partnership Program to update and fix discrepancies on Google maps to aid in better navigating around the TMACOG service area. (TMACOG Staff)	Ongoing
12. Create a Maintenance and Sustainability Plan for the Wabash Cannonball Trail. (TMACOG Staff)	March 2026
13. Create TMACOG's Active Transportation Plan and vet it through the Pedestrian and Bikeways Advisory Group. (Supported in part with Michigan funding) (Element 60154) (TMACOG Staff)	July 2025

Element 60154 is used to track expenses related to the 2.5% PL funding set-aside for the Increase Safe and Accessible Transportation Options (ISATO) planning requirement.

ODOT Category 601 – Short Range Transportation Planning

Element Number 60160 Regional Public Transportation Planning

Total Subcategory Budget: \$148,000

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$17,676	\$2,209	\$2,209	\$22,095
New FY 2026 (PID 122319)	\$100,724	\$12,591	\$12,591	\$125,905
TOTAL				\$148,000

Goal: To improve the provision of public transportation facilities and services throughout the region.

Objectives:

- Increase personal mobility and access to jobs and essential services throughout the region through a robust network of interconnected transportation modes.
- Support the economic vitality of the urban core and the region.
- Continue collaboration with stakeholders and the public to make certain there is an equitable public transportation system in the region.

Methodology

As part of the comprehensive regional planning process, TMACOG staff and the Public Transit advisory group consider public transit as public bus or van service. TMACOG works with transit agencies, human services agencies, transit consumers, and other stakeholders on key issues, initiatives, and projects. This includes a supportive role in implementing priority projects and strategies identified in the region's two human services-public transit coordination plans and in the regional transportation plan.

TMACOG supports efforts to promote and improve public and human services transit by developing and distributing data and information via the TMACOG website, public events, and publications. Partnering with staff on transit work is the standing Public Transit Advisory Group. In 2020, ODOT took over the \$. 5310 program. TMACOG, along with TARTA, agreed to continue taking on the role of ranking and recommending projects to ODOT for this funding.

Issues of ongoing concern include the adequacy of service for the growing number of elderly and disabled citizens and geographic limitations of the existing public transit services. There is a need to implement recommendations from the Locally Coordinated Human Services Transportation Plan and to expand the footprint of public transit services. This work is CPG funded through PID 122319.

Products:

1. Provide public data and information, such as ridership numbers, a minimum of two times during the year, on public transportation and its benefits, via the web, public meeting(s), and/or other means. (TMACOG Staff)

Ongoing

2. Support ongoing efforts of mobility management and other priority projects and initiatives listed in the coordinated human services public transit plans and the regional transportation plan. (TMACOG Staff)	Ongoing
3. Attend quarterly Wood County Transportation and Lucas County Transportation Stakeholder meetings. (TMACOG Staff)	Ongoing
4. Support TARTA as they help local transportation providers secure 5310 funding through the implementation of the Locally Coordinated Human Services Transportation Plan. (TMACOG Staff)	Ongoing
5. Implement strategies and other implementation items identified in ODOT's long range plan Access Ohio 2045. (TMACOG Staff)	Ongoing
6. Implement strategies and recommendations identified as related to transit in TMACOG's LRTP Moving Forward 2055. (TMACOG Staff)	Ongoing
7. Provide education on local transportation options and services by inviting local agencies to present at TMACOG meetings. (TMACOG Staff)	Ongoing
8. Perform exploratory analysis on a first and last mile trip study along TARTA service lines. (TMACOG Staff)	Ongoing
9. Collaborate with the Hocking-Athens-Perry County Community Action (HAPCAP) and the ODOT Office of Transit to expand GoBus's rural intercity bus service to Toledo and Bowling Green. (TMACOG Staff)	Ongoing
10. Assist with the development of TARTA's Wood County Workforce Transit feasibility study. (TMACOG Staff)	April 2026
11. Support TARTA's study of bus rapid transit along corridors in TARTA service area. (TMACOG Staff)	April 2026

ODOT Category 601 – Short Range Transportation Planning

Element Number **60190** **Transportation Service**

Total Subcategory Budget: **\$32,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$3,822	\$478	\$478	\$4,777
New FY 2026 (PID 122319)	\$21,778	\$2,722	\$2,722	\$27,223
TOTAL				\$32,000

Goal: To respond to specific requests for information and assistance and to be a valuable resource for TMACOG members and the community.

Objectives:

- Promote the benefits and the value of a TMACOG membership.
- Address the need for quick and efficient access to transportation information.
- Be a resource for meetings, events, discussion, networking, or educational opportunities.
- Increase awareness of TMACOG resources available to our members and the community.

Methodology:

Respond to the needs of TMACOG members and our planning partners by assisting with transportation project coordination, locating funding opportunities, or developing partnerships. Provide data, statistics, maps, reports, or links to web resources as requested. Assist with the planning and coordination of meetings or events. Provide a venue for meetings, events, or educational forums.

Develop the TMACOG website into a comprehensive source for transportation information. Work with our communications staff to increase awareness of resources available from TMACOG including online resources. This work is CPG funded through PID 122319.

Products:

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| 1. Assist with transportation project coordination, funding opportunities, or partnership development. (TMACOG Staff) | Ongoing |
| 2. Provide data (transportation, demographic, safety, transit, freight), GIS files, traffic counts, bike or pedestrian counts, or other transportation information as requested. (TMACOG Staff) | Ongoing |
| 3. Create maps or graphics or provide copies of existing maps or graphics as requested by members or our planning partners. (TMACOG Staff) | Ongoing |
| 4. Assist with meetings or events, or provide a venue for meetings, events, or educational opportunities. (TMACOG Staff) | Ongoing |
| 5. Continue to develop TMACOG's online transportation resources, including the use of interactive maps. (TMACOG Staff) | Ongoing |
| 6. Use the Google Content Partnership Program to revise discrepancies on Google maps to improve navigation of the TMACOG service area. (TMACOG Staff) | Ongoing |

ODOT Category 602 – Transportation Improvement Program

Element Number **60210** **Transportation Improvement Program Development**

Total Subcategory Budget: **\$23,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$2,747	\$343	\$343	\$3,434
New FY 2026 (PID 122319)	\$15,653	\$1,957	\$1,957	\$19,566
TOTAL				\$23,000

Goal: To maintain the Transportation Improvement Program (TIP) and manage the TMACOG transportation project funding programs to maximize use of funds available to the area.

Objectives:

- Maintain the local TIP in coordination with all procedures and initiatives of the IJJA, including maintaining the TIP in accordance with established performance targets. In line with that process, solicit, review and rank applications for inclusion in the new TIP for projects that can utilize the available federal funding categories of the FHWA funding program.
- Maintain the TIP for the planning area including incorporating and tracking local projects in the TIP.
- Incorporate the intent of the “2055 Plan”, the Congestion Mitigation Process, the Intelligent Transportation System, the Complete Streets Policy, and other relevant guidelines within the selection process of evaluation of new projects to be selected for funding.
- Support the inclusion of relevant goals and initiatives in the 2055 Transportation Plan.

Methodology:

Traditionally the TIP is prepared biennially in conjunction with the State Transportation Improvement Program for the state of Ohio. After adoption, the TIP is maintained on an ongoing basis to keep it relevant to projects in the planning region. The current FY 2026–2029 TIP was prepared and approved in FY 2025 and is kept current through amendments and modifications. Requirements are that the TIP be performance-driven and outcome-based. The selected projects must help the region achieve specific objectives (performance targets) that reflect federal, state, and public transit goals and targets. This work is CPG funded through PID 122319.

Products:

1. The Technical Advisory Committee will pursue timely utilization of federal and state funding to maximize the use of available resources. (TMACOG Staff) Ongoing
2. Publish the annual listing of highway, transit, pedestrian, and bikeway projects using federal funding in TMACOG’s area. (TMACOG Staff) September 2025
3. Monitor and maintain the FY 2026–2029 TIP. (TMACOG Staff) Ongoing
4. Support and participate in the Ohio Statewide Urban CMAQ Committee (OSUCC). (TMACOG Staff) Ongoing
5. Provide staff and support for the Technical Advisory Committee meetings to manage the program. (TMACOG Staff) Ongoing
6. Document compliance with Title VI requirements. (TMACOG Staff) Ongoing
7. Finalize the programming of CMAQ, TAP, and CRP projects through FY 2029 and a reservoir year of projects in FY 2030. (TMACOG Staff) September 2025

ODOT Category 602 – Transportation Improvement Program

Element Number **60220 Transportation Improvement Program Management (STBG-Funded*)**

Total Subcategory Budget: \$100,000

	STBG	Local	Total
New FY 2026 (118717)	\$80,000	\$20,000	\$100,000

Goal: To monitor, work with local jurisdictions, and best utilize the available resources of the Transportation Improvement Program to further the development of transportation infrastructure within the region.

Objectives:

- Provide the planning region with the optimized usage of federal transportation funding allocations through the promotion and successful development of projects that reflect the region's priorities and needs for transportation infrastructure development.
- Balance the needs of investment and the maintenance of existing infrastructure with the development of new projects within the context of all the alternative modes of transportation.
- Support the inclusion of relevant goals and initiatives in the 2055 Transportation Plan.

Methodology:

The ongoing maintenance of the TIP is managed through the following efforts:

- Monitoring the progress of project development of the TIP related projects.
- Proactive management of the municipal planning organization sub-allocation funding to maintain a balance between project needs and funding type allocations.
- Working with local jurisdictions to build a reservoir of upcoming projects equal to 25% of the current year allocation that could be accelerated into an earlier fiscal year if required.
- Working with sponsors and the ODOT District 2 office to schedule project sales for a 20%, 30%, 30%, and 20% annual cost distribution by fiscal year quarter.
- Maintaining records and preparing reports to document project progress and to maintain accountability.
- Actively monitoring projects on a regular basis to ensure compliance with procedures and timelines.
- Find any existing discrepancies in ODOT's Ellis Project tracking system that vary from the TIP's intent and notify ODOT to make corrections.

This work is STBG funded through PID 118717.

Products:

1. Prepare program monitoring reports with actions needed to keep projects on schedule. (TMACOG Staff)

Ongoing

* TMACOG STBG funding is provided through TMACOG-managed funds allocated through the TIP (PID# 118717) and is not part of consolidated planning grant funds.

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| 2. Complete SFY 2027 lockdown with the ODOT District 2 office staff. (TMACOG Staff) | December 2025 |
| 3. Proactively manage TMACOG sub-allocation funding to actively pursue project schedules, track adherence to project development commitment dates, and notify project sponsors of missed commitment dates. (TMACOG Staff) | Ongoing |
| 4. Work with project sponsors and ODOT District 2 to schedule project sales with quarterly goals of 20%, 30%, 30%, and 20% of projects sold in the respective quarters of the fiscal year. (TMACOG Staff) | Ongoing |
| 5. Support and participate in the Ohio Statewide Urban CMAQ Committee. (TMACOG Staff) | Ongoing |
| 6. Work with project sponsors and ODOT District 2 to identify the reservoir of projects ready to be sold totaling 25% of current year allocation. (TMACOG Staff) | Ongoing |
| 7. Finalize programming CMAQ, TAP, and CRP projects through FY 2029 and a reservoir of projects in FY 2030. (TMACOG Staff) | September 2025 |

ODOT Category 605 – Continuing Planning – Surveillance

Element Number **60510** **Data Collection and Management**

Total Subcategory Budget: **\$320,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$38,218	\$4,777	\$4,777	\$47,773
New FY 2026 (PID 122319)	\$217,782	\$27,223	\$27,223	\$272,227
TOTAL				\$320,000

Goal: To provide data and other inputs for the ongoing transportation planning process.

Objectives:

- Coordinate with local jurisdictions to acquire traffic counts throughout the TMACOG region.
- Maintain the TMACOG region's data resources (i.e., GIS, Census, and socioeconomic), acquire new data as needed, and examine trends within this data.

Methodology:

TMACOG staff will continue to maintain, update, and provide data and maps that are a necessary input to short- and long-range planning. Data includes socioeconomic (Census and employment data), geographic (roadway characteristics, traffic counts, traffic crashes, aerial photography, transit, bicycle networks, and general municipality/county/state GIS layers), and networks (highway, transit, and new construction projects used in the travel demand model).

TMACOG staff will also assist jurisdictions in standardizing their counting procedures and improving the use of the Traffic Count Database System (TCDS) software and website program. This work is CPG funded through PID 122319.

Products:

1. Maintain and update socioeconomic data files for the transportation study area.
(TMACOG Staff) Ongoing
2. Maintain and update network data files including newly constructed project information. (TMACOG Staff) Ongoing
3. Maintain and update traffic count database. (TMACOG Staff) Ongoing
4. Maintain and update GIS data (roads, political boundaries, Census, etc.). (TMACOG Staff) Ongoing
5. Develop maps as required to assist various transportation committees and events.
(TMACOG Staff) Ongoing
6. Maintain GIS and socioeconomic data on the TMACOG website map and data portal.
(TMACOG Staff) Ongoing

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| 7. Continue collaborating with local jurisdictions to collect traffic count data and upload it to the Traffic Count Database System (TCDS) on the TMACOG traffic count website. (TMACOG Staff) | Ongoing |
| 8. Update the database that organizes all transportation data (ODOT inventory system, network inputs, counts, TIP projects, forecasts, etc.). (TMACOG Staff) | Ongoing |
| 9. Coordinate with ODOT and regional ITS stakeholders to support improved transportation system safety and security, as well as implementation of ITS projects within the ITS Plan and regional transportation plan. (TMACOG Staff) | Ongoing |
| 10. Examine trends on the transportation network by comparing historical and new data (i.e., bridge condition, traffic counts). (TMACOG Staff) | Ongoing |
| 11. Provide traffic count data upon request by TMACOG members and non-members. (TMACOG Staff) | Ongoing |
| 12. Evaluate performance measures in the long-range transportation plan. (TMACOG Staff) | Ongoing |
| 13. Complete work on the 2020 update of the functional classification network. (TMACOG Staff) | August 2025 |

ODOT Category 610 – Long Range Planning

Element Number **61100 Long Range Planning**
 61101 Long Range Planning (ISATO)

Total Subcategory Budget: \$363,609

61100	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$36,547	\$4,568	\$4,568	\$45,683
New FY 2026 (PID 122319)	\$208,258	\$26,032	\$26,032	\$260,323
New FY 2026 (Michigan)	\$38,963	\$0	\$8,640	\$47,603
TOTAL				\$353,609

61101 (ISATO)	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$1,194	\$149	\$149	\$1,493
New FY 2026 (PID 122319)	\$6,806	\$851	\$851	\$8,507
				\$10,000

Goal: To maintain, promote, and monitor implementation of the regional transportation plan.

Objectives:

- Stay in compliance with federal law by maintaining a 20-year horizon regional transportation plan for the Toledo metropolitan area.
- Build on regional strengths, address regional needs, and achieve overarching plan goals.
- Continue to include the public in transportation planning to ensure transportation projects, initiatives, and policies are equitable.

Methodology:

The key responsibility is to maintain the region’s comprehensive transportation plan, which is prepared and updated in cooperation with a broad range of public and private sector stakeholders, environmental agencies, and the public. TMACOG completed the most recent plan, “Moving Forward 2055” in 2025. The plan is for Lucas and Wood counties in Ohio, and for Erie, Bedford and Whiteford townships and the City of Luna Pier in Monroe County, Michigan.

Staff will begin work with the Transportation Planning Advisory Group and regional partners to prepare the continued implementation and distribution of the plan. Staff will continue to process plan amendments and update performance measures and targets when appropriate.

In support of the implementation of transportation plan, TMACOG worked with area stakeholders in the past fiscal year to develop the *2025-2026 Transportation Legislative Agenda* as an informational resource. The Legislative Agenda encourages cooperation and coordination among regional partners. Work will begin on

the next update of the Transportation Legislative agenda in FY 27. Other efforts will include working on priority initiatives identified in the plan and achieving plan targets.

TMACOG has also began efforts toward establishing a Regional Transportation Planning Organization (RTPO) for the counties of Ottawa, Sandusky, and Seneca. A major first step toward establishing an RTPO is developing a Long-Range Transportation Plan for the proposed planning area. TMACOG will begin this process in FY 2026. This work is CPG funded through PID 122319 and through funding from SEMCOG.

Products:

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| 1. Provide information and assistance in support of the current 2055 Plan, including presentations, distribution of plan documents, and input to state planning processes. (Supported in part with Michigan funding) (TMACOG Staff) | Ongoing |
| 2. Continue to implement and monitor the Regional Resiliency Plan for the agency for potential updates or expansions. (Supported in part with Michigan funding) (TMACOG Staff) | Ongoing |
| 3. Recommend Performance Measures and Targets for Safety. (TMACOG Staff) | February 2026 |
| 4. Monitor and update the System Performance Report used for tracking and reporting progress on targets and project implementation. (TMACOG Staff) | Ongoing |
| 5. Process requests for amendments to the 2055 Plan's project lists. (TMACOG Staff) | Ongoing |
| 6. Distribute and promote the 2025-2026 Transportation Legislative Agenda. (Element 61101). (TMACOG Staff) | Ongoing |
| 7. Assist as requested in area community comprehensive plan updates and major development efforts. (TMACOG Staff) | Ongoing |
| 8. Begin preliminary planning for development of a Long Range Transportation Plan for the proposed RTPO which includes Ottawa, Sandusky, and Seneca Counties. (Element 61101) (TMACOG Staff) | Ongoing |
| 9. Hold at least four meetings of the Transportation Planning Advisory Group. Include informational presentations on planning issues at one or more of the meetings (Element 61101). (TMACOG Staff) | June 2026 |

Element 61101 is used to track expenses related to the 2.5% PL funding set-aside for the Increase Safe and Accessible Transportation Options (ISATO) planning requirement.

ODOT Category 615 – Continuing Planning – Procedural Development

Element Number **61520** **Modeling and Forecasting**

Total Subcategory Budget: **\$135,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$16,123	\$2,015	\$2,015	\$20,154
New FY 2026 (PID 122319)	\$91,877	\$11,485	\$11,485	\$114,846
TOTAL				\$135,000

Goal: To develop forecasting tools and perform modeling for system analysis.

Objectives:

- Identify a cohesive transportation vision for the region by exploring issues and opportunities pertaining to the street system, as well as examining alternative options.
- Develop tools to aid jurisdictions in planning and maintaining the transportation system.

Methodology:

TMACOG maintains a computer model that is used to predict future traffic loading on the street system. The model requires extensive data inputs including demographic parameters, current traffic levels, and other components related to the street system. Updates and maintenance of this model is a major task as is the additional coding necessary to construct experimental network changes to test future scenarios. Refinement and improvement to the modeling capabilities at TMACOG continue in FY 2026. TMACOG will use the model for traffic projection requests as needed.

TMACOG review the pavement management planning process using pavement condition data obtained by ODOT in 2025. The pavement management plan will aid local jurisdictions with the improvement of roadway and pavement inventories. This work is CPG funded through PID 122319.

Products:

1. Continue to update the pavement management process with 2025 ODOT pavement condition rating (PCR) data. (TMACOG Staff) Ongoing
 - a. Inventory roadway pavement and combine into one database.
 - b. Integrate pavement systems from area communities, as available.
 - c. Prepare a list and map of catch-up projects.
 - d. Examine trends in the PCR data by comparing historical and new data.
2. Provide traffic projection results to members as needed. (TMACOG Staff) Ongoing
3. Finish work on the Transportation Asset Management Plan (TAMP) and coordinate with stakeholders to implement the plan throughout the region. (Consultant led/TMACOG Staff assisted) September 2025

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| 4. Provide staff and support for System Performance and Monitoring Advisory Group meetings. (TMACOG Staff) | Ongoing |
| 5. Continue to refine and improve the capabilities of the traffic model, as well as perform updates to the highway network and other model input files as needed. (TMACOG Staff) | Ongoing |

ODOT Category 665 – Special Studies

Element Number **66520** **Smart Transportation & Innovative Mobility Special Study**

Total Subcategory Budget: **\$45,000**

	CPG	State	Local	Total
Carry Forward FY 2025 (PID 120581)	\$5,374	\$672	\$672	\$6,718
New FY 2026 (PID 122319)	\$30,626	\$3,828	\$3,828	\$38,282
TOTAL				\$45,000

Goal: To enhance interagency dialogue and collaboration, and to facilitate smart transportation/innovative mobility project development and deployment within northwest Ohio and southeast Michigan.

Objectives:

- Research and share information on connected vehicle/autonomous vehicle, electric vehicle, and advanced air technology.
- Partner with DriveOhio and FlyOhio on smart mobility projects and initiatives in northwest Ohio.
- Facilitate meetings of the Smart Transportation & Innovative Mobility Advisory Group.

Methodology:

Transportation technology is rapidly changing and MPOs must adapt their long-range transportation plans to stay current. Preparing for future technologies such as connected and autonomous vehicles, unmanned aerial mobility, unmanned aircraft systems, and other developing technologies has been a priority for regional stakeholders, and, as a result, TMACOG was asked to establish an advisory group for this purpose. The advisory group was created by the Transportation Council in August of 2018. The creation of DriveOhio and the support the agency can offer has provided the impetus for developing projects for collaboration with state and local agencies and jurisdictions. This work is CPG funded through PID 122319.

Products:

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| 1. Participate in other agencies' innovative transportation sessions. (TMACOG Staff) | Ongoing |
| 2. Maintain data on electric vehicle charging station locations. (TMACOG Staff) | Ongoing |
| 3. Support implementation of innovation projects included in the 2055 Transportation Plan. (TMACOG Staff) | Ongoing |
| 4. Update regional smart technology/innovative mobility policies for the transportation legislative agenda. (TMACOG Staff) | Ongoing |
| 5. Provide data and GIS support for members. (TMACOG Staff) | Ongoing |
| 6. Serve on the Northwest Ohio Advanced Air Mobility Task Force and support planning activities. (TMACOG Staff) | Ongoing |
| 7. Research and stay current with federal requirements for smart/innovative mobility technology. (TMACOG Staff) | Ongoing |
| 8. Provide staff and support for the TMACOG Smart Transportation & Innovative Mobility Advisory Group. (TMACOG Staff) | Ongoing |

ODOT Category 674 – Transit Planning

Element Number **67495** **TARTA Short-Range Planning***

Total Subcategory Budget: **\$1,000,000**

Goal: Toledo Area Regional Transit Authority (TARTA) and Toledo Area Regional Paratransit Service (TARPS) transit planning activities

Objectives:

- Investigate and institute service changes as necessary.
- Participation at scheduled meetings of the Toledo Metropolitan Area Council of Governments (TMACOG) and its committees and advisory groups.
- Work to implement the TARTA transit portions of the TMACOG 2055 transportation plan.
- Participate with ODOT on the § 5310 (Enhanced Mobility for Seniors and People with Disabilities) funding program.
- Develop reports and plans in accordance with federal requirements.

Methodology:

The TARTA Planning Department is responsible for the Authority's short-term capital and service planning. These duties include designing service options, maintenance of the passenger shelter program, preparing grant applications and planning documentation that meet the requirements of the Federal Transit Administration (FTA) and the Ohio Department of Transportation (ODOT), developing the annual program of projects, and the preparation of specifications for major capital projects. The planning department also acts as the principal liaison for TARTA's communications with other federal, state, regional, and local agencies. This element is funded by TARTA and is not part of Consolidated Planning Grant Funds of TMACOG.

TARTA Products:

- | | |
|---|---------------|
| 1. Complete and submit the annual Capital Plan for Transit Improvements. (TARTA Staff) | December 2025 |
| 2. Preparations of 2026 Program of Projects. (TARTA Staff) | January 2026 |
| 3. Public Transit Monitoring System (PTMS) Report update. (TARTA Staff) | February 2026 |
| 4. Perform the annual update of the Locally Coordinated Human Services Transportation Plan in partnership with TMACOG. (TARTA Staff) | June 2026 |
| 5. Develop service targets for FY 2026. (TARTA Staff) | October 2025 |
| 6. Update Public Transportation Agency Safety Plan. (TARTA Staff) | December 2025 |
| 7. National Transit Database report. (TARTA Staff) | February 2026 |
| 8. Work with TMACOG to solicit, score, and rank FY 2026 § 5310 projects. (TARTA Staff) | March 2026 |
| 9. 2025 certification of data. (TARTA Staff) | April 2026 |
| 10. A&E for Bus Rapid Transit (BRT) pending 2025 Planning Study. (TARTA Staff) | March 2026 |
| 11. Complete Wood County Workforce Mobility Planning Study. Funding is through a SFY2024 Ohio Workforce Mobility Partnership (OWMP) Program award with Federal Flex Funds. (Consultant led) | December 2025 |

*This element is funded locally by TARTA and is not included in the cost allocation plan. This narrative describes planning efforts undertaken by TARTA. TMACOG transit planning efforts are documented in element #60160 – Regional Public Transportation Planning.

ODOT Category 697 – Transportation Program Reporting

Element Numbers **69710 Transportation Policy Committee Reporting and Administration**
 69720 Transportation Summit

Total Subcategory Budget: \$233,000

69710	CPG	State	Local	Other Local	Total
Carry Forward FY 2025 (PID 120581)	\$16,720	\$2,090	\$2,090	\$	\$20,900
New FY 2026 (PID 122319)	\$95,280	\$11,910	\$11,910	\$	\$119,100
TOTAL					\$140,000

69720	CPG	State	Local	Other Local	Total
Carry Forward FY 2025 (PID 120581)	\$9,435	\$1,179	\$1,179	\$	\$11,794
New FY 2026 (PID 122319)	\$53,765	\$6,721	\$6,721	14,000	\$81,206
					\$93,000

Goal: To efficiently administer the Transportation Department planning process and effectively coordinate efforts of transportation stakeholders in the region.

Objectives:

- Maximize efficiency of TMACOG’s planning efforts while remaining flexible to respond to member needs and changing federal transportation policies and guidance.
- Promote TMACOG’s leadership positioning in transportation planning through continued outreach to local governments, educational institutions, and major transportation stakeholders.

Methodology:

The activities of the TMACOG staff and committee structure is directed toward an ongoing “3-C planning process” that is continuing, cooperative, and comprehensive. TMACOG provides staff and support for the activities of the transportation department, the MPO Policy Board, the Technical Advisory Committee (TAC), and its advisory groups. This includes such things as, but not limited to, secretarial support, administrative reports, project management, and staff management.

Each year, a Transportation Summit is also held to report on regional transportation planning activities, highlight the importance of transportation to the public, report on major issues, and coordinate efforts of the diverse community of transportation stakeholders. TMACOG conducts public involvement in transportation planning in accordance with TMACOG’s public involvement policy document which is updated as needed. Lastly, the website is continuously updated and used to communicate transportation planning efforts. This work is CPG funded through PID 122319.

Activities that are ineligible for federal funding are charged to Element 68200 which is 100% locally funded.

Products:

- | | |
|--|----------------|
| 1. Produce the annual work program completion report. (TMACOG Staff) | September 2025 |
| 2. Convene a TMACOG Transportation Summit. (TMACOG Staff) | April 2026 |
| 3. Provide staff and support for the MPO Policy Board and the Technical Advisory Committee (TAC). (TMACOG Staff) | Ongoing |
| 4. Review and update the TMACOG Title VI Plan. (TMACOG Staff) | June 2026 |
| 5. Review and update the TMACOG Public Involvement Policy. (TMACOG Staff) | June 2026 |
| 6. Review and update the TMACOG Prospectus. (TMACOG Staff) | February 2026 |
| 7. Review and update the TMACOG transportation webpage. (TMACOG Staff) | Ongoing |
| 8. Provide staff and support to regional and state transportation organizations and agencies. (TMACOG Staff) | Ongoing |

Element Number **73100** **Share A Ride (CMAQ-Funded*)**

Total Subcategory Budget: **\$85,000**

	CMAQ	State	Local	Total
New FY 2026 (PID 118722)	\$85,000	\$0	\$0	\$85,000

Goal: To reduce single occupant vehicles (SOV) trips through ridesharing, vanpooling, transit, cycling and walking to work or school.

Objective:

- Partner with the Ozone Action program to foster a greater awareness of the importance of air quality issues and the impact of SOV on air quality.
- Assist the public with program registration through mobile application and website.
- Market the Gohio Commute and Guaranteed Ride Home Program.

Methodology:

Gohio Commute is a software matching service that matches registered commuters that live and work in the same area to facilitate the formation of carpools and/or vanpools and to better enable commuters to use alternative modes of travel such as transit, biking, or walking. This element is funded through a separate Congestion Mitigation Air Quality (CMAQ) project funding agreement (PID# 118722) and is not part of consolidated planning grant funds.

Products:

1. Maintain and update the ride sharing information on TMACOG's website and Gohio Commute platform so that it is consistent with marketing efforts being used to promote the department's programs. (TMACOG Staff) Ongoing
2. Continue partnership with other Ohio MPOs through the OARC Rideshare Committee to maintain software and track usage. (TMACOG Staff) Ongoing
3. Increase awareness of the Gohio Commute program through marketing and promotional programs. (TMACOG Staff) Ongoing

* This element is funded through separate Congestion Mitigation and Air Quality (CMAQ) funding and is not part of consolidated planning grant funds. CMAQ funding is provided through TMACOG-managed funds allocated through the Transportation Improvement Program (TIP) (PID# 118722).

APPENDICES

APPENDIX A

Cost Allocation Plan



**COST ALLOCATION PLAN
AND
INDIRECT COST RATE PROPOSAL

FISCAL YEAR 2026**

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS

March 2025

The preparation of this report was financed jointly by the Ohio Department of Transportation; the U.S. Department of Transportation, Federal Highway Administration and Federal Transit Administration; the Ohio Environmental Protection Agency; the U.S. Environmental Protection Agency; and TMACOG Members.

COST ALLOCATION PLAN

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TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS FY 2026 INDIRECT COST RATE PROPOSAL

Chapter 1 – Identity of Subrecipient Entity and Scope of Programs Operated

The Toledo Metropolitan Area Council of Governments (TMACOG) is the recipient and administrator of various federal funds for planning for regional transportation and water quality projects in northwest Ohio and southeast Michigan. Organizational charts found in Appendix 1 provide detail of the duties and responsibilities of TMACOG staff in conducting the planning activities of the organization. All water quality and transportation planning programs share equally in the fringe benefit costs and overhead costs of running the organization

Funding for the TMACOG transportation planning program comes from Federal Highway Administration, Federal Transit Administration, Ohio Department of Transportation, Southeast Michigan Council of Governments (passed through from FHWA), the Toledo Area Transit Authority (passed through from FTA) and local planning partners and members.

The following chart identifies the federal funding expected to be received by TMACOG during FY 2026 including the appropriate CFDA designation:

UNITED STATES DEPARTMENT OF TRANSPORTATION

Passed Through Ohio Department of Transportation:

Highway Planning and Construction	20.205
Transportation Planning	
Share-A-Ride	
TIP Monitoring	
Transportation Air Quality	

Passed Through Michigan Department of Transportation and SEMCOG:

Highway Planning and Construction	20.205
Transportation Planning	

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

Passed Through Ohio Environmental Protection Agency:

Water Quality Management Planning	66.454
TMACOG Areawide Water Quality Management Plan	

Direct Program:

Great Lakes Program	66.445
Innovative Water Workforce Grant Program	

Chapter 2 – TMACOG Cost Accounting System and Processes

The Ohio Department of Transportation, on behalf of the Federal Highway Administration is TMACOG's cognizant agency and is therefore responsible for reviewing, negotiating, and approving the annual cost allocation plan. TMACOG operates under a full accrual cost accounting system utilizing the Financial Edge software. TMACOG maintains an enterprise fund in which most activity occurs and a fiduciary fund in which a small pool of money is held on behalf of a rail-to-trails group of partners for future site improvements.

The cost allocation plan is prepared by senior financial staff based on input received from the various department heads and historical data analysis. Development of the plan begins in December with most of the work occurring during February. The results of the plan are shared with senior staff and approved by the TMACOG Executive Director before submittal.

All expenses are charged to the appropriate program utilizing a 5-digit project identifying system. All timesheet charges are reviewed by department supervisors. All other non-labor expenses are reviewed by the vice president of finance. Part of the review of these costs is to determine whether the costs are federally eligible. Any costs that are deemed to be ineligible are charged to a project number that is strictly funded with local dues and/or assessments.

Costs are determined to be direct costs if they are shown to benefit a specific project or program. Conversely, any costs that are general in nature and benefit multiple programs are identified as indirect costs. Some costs (postage or printing or office supplies, for example) can be both direct or indirect depending on the nature and purpose of the expense. The voucher payments for expenses that benefit or support all projects and cannot be allocated directly to any specific program are accumulated into an indirect expense cost pool. These indirect expenses are accumulated into individual General Ledger accounts as a part of the accounting system.

Salary costs for all staff, except for the executive director, are determined by the executive director within a salary range determined by the TMACOG Governing Board. The ranges are reviewed annually to determine whether adjustments are needed. The executive director's salary is set by the Board. All salary adjustments are done in writing with documentation contained within each employee's personnel file.

Timesheets are prepared by all staff members identifying the hours charged to each project on each day of the pay period. At the end of the pay period, the employee signs and submits their timesheet to their supervisor who then reviews and approves the timesheet for submittal to accounting. A copy of the timesheet template is found in Appendix 2. The timesheets are then reviewed by accounting department personnel to assure absences are properly recorded before the timesheet data is entered into the accounting system. Payroll is processed through the accounting system and a report is generated that is reviewed by the vice president of finance to assure proper payments are being made and approved by the executive director before payroll is transmitted to the bank.

For the fiscal year 2026 Work Program, eleven (11) activities have been identified as indirects and included in the indirect cost proposal. The activities are identified by their corresponding indirect work element number. Detailed written descriptions of each element can be found under Management in the Annual Work Program.

General Administration	99880
Database Management	99890
Annual Work Program	99990
General Accounting	99910
Membership	99930
TMACOG Tech Educational Programs	99931
Leadership Development	99940
Annual General Assembly	99950
Communication	99960
Computer	99970
Staff Training	99980

These work elements will be identified and accumulated by their own unique indirect element number, and then allocated to all grant or contract programs by applying an appropriate percentage to direct salaries and fringe benefits in accordance with the requirements of 2 CFR 200. See description of each indirect cost class in Appendix 4 Footnotes to Indirect Costs Schedule 1.

TMACOG has two active lease agreements in place. One is for rental of office space and the second is a lease on two copy machines. Both are operating leases. The cost of rent is expensed as an indirect expense while the cost of the copy machines is charged to the Copier Intermediate Cost Objective and both direct and indirect projects are charged according to the quantity of copies produced each month.

TMACOG employees accrue annual leave and sick leave on a bi-weekly basis commencing with their date of employment. The accrual rates are set by the TMACOG board and outlined in the TMACOG employee handbook. TMACOG's accrual policy attempts to mimic the accrual rates for non-unionized state of Ohio employees at listed in the Ohio Revised Code. The values of these accrued leaves are determined annually at year end and expensed as part of determining year-end actual costs. Other leave costs that are expensed when paid during the year include holiday, personal, bereavement, civil, military and administrative leave.

Fringe Benefit and Leave Additive Rates

At the commencement of each fiscal year, TMACOG computes new fringe benefit and leave additives rates. The rates for 2026 are based upon actual costs for the preceding year after providing for any known increased costs or policy changes in benefits. In accordance with the Personnel Policy and Procedures Manual as amended the various employee benefits include the following:

Fringe Benefits:

1. Medicare Insurance
2. Unemployment Compensation
3. Education Reimbursement Program
4. Medical Insurance
5. Workers' Compensation
6. Life Insurance
7. Employer's share of PERS
8. Employee Assistance Program
9. Health Savings Account Contributions
10. Vision Insurance
11. Dental Insurance
12. Automobile Allowance
13. Cell Phone Allowance

Leave Additives:

14. Annual
15. Sick
16. Holiday
17. Other (Personal, Administrative, Bereavement, Jury Duty, Military and Civil).

The approved rate for FY 2025 was 57.50 percent and the estimate for fringe benefits as calculated in the attached table for FY 2026 is 63.90 percent. See Table 3 on the following pages for supporting data and information.

Each of TMACOG's final cost objectives are listed and identified on the Schedule of Direct Labor, Fringe Benefits, and general Overhead. Each cost objective is identified with a 5-digit number. Project numbers beginning with a 3 are locally funded member service activities, projects beginning with a 5 are water quality related projects, projects beginning with a 6 are transportation related projects, projects beginning with an 8 are economic development related projects, and projects beginning with a 9 are indirect activities. Each five-digit transportation number relates to a corresponding three-digit ODOT number as found in Standard Procedure 322-003(SP). This enables anyone to ask a question regarding a specific task in transportation, and find the information reasonably easily. The search of information can be triggered using the term Transportation Improvement Plan (TIP), which automatically leads to the ODOT classification number 602.

TMACOG utilizes four intermediate costs objectives: Vehicle costs, Postage Costs, Copier Costs, and graphics costs. All operating costs for the TMACOG-owned vehicle are included in the first and costs are charged to projects based on miles driven as recorded on a vehicle log. Postage costs include the cost of postage added to the postage machine. Employees are required to enter the appropriate program code into the postage machine before postage is dispensed and monthly billing is recorded based on actual postage used as recorded by the machine. Copier costs include

the cost of machine lease and maintenance, plus supplies and paper. These costs are reviewed annually to determine a cost per copy. Employees are required to enter the appropriate program code into the copy machine before the copier will print. The monthly billing is then calculated based on the number of copies made as recorded on the log generated monthly by each machine. Finally, graphics includes the cost of supplies used to create signs and displays within our graphics department. These costs are then billed based on each graphics order request.

Details for each of the intermediate costs objective can be found Appendix 3.

TMACOG utilizes a provisional rate to allocate indirect costs monthly and then calculates actual year-end costs and makes an adjustment to actual for all allocated costs. Direct personnel costs plus fringe benefits will be used as the base for allocating indirect costs. Direct personnel costs were estimated by assigning current staff, plus anticipated new hires, to each program conducted by TMACOG. In each instance, where personnel are assigned in more than one program work element, personnel costs were assigned on a percentage basis of estimated time in the program.

The actual historical experience of indirect costs under the new and current cost allocation plan were used to estimate the indirect costs for FY 2026 and is adjusted to reflect general cost increases and inflation. Based upon the procedures and estimates discussed above, the provisional indirect cost rate submitted for approval and use for FY 2026 is 82.89 percent of direct salaries plus fringe benefits, computed by dividing indirect costs of \$1,105,217 by direct salary plus fringe benefit costs of \$1,333,359.

Chapter 3 – Reconciliation Process for Allocated Costs versus Actual Costs

At the completion of each fiscal year after all known and anticipated costs have been identified and accounted for in the TMACOG accounting system, the accounting staff begins the process of reconciling allocated costs to actual costs. This process will typically take place during August following the June 30 fiscal year close. The following process is followed to perform the reconciliation:

1. All actual labor costs (both direct and indirect) are exported from the accounting system to a spreadsheet and the figures are totaled to reconcile to total labor costs to confirm all expenses have been identified.
2. All fringe and indirect costs allocated to the various programs are likewise exported from the accounting system to the same spreadsheet where they are then reconciled to current account totals.
3. Actual total fringe benefit expenses are then exported from the accounting system to determine the full amount of allocable expenses were incurred during the fiscal year.
4. A calculation is then made to determine the actual amount of fringe benefits that should have been allocated to each project. The difference (either over-allocation or under-allocation) is then recorded to each project via a journal entry adjusting the allocated expense to actual. Once the journal entry is complete, the fringe benefit accounts are reviewed to determine whether the account balance is \$0.00 - an indication that the total costs have all been properly allocated.
5. Once the fringe benefit costs are fully allocated, the total actual indirect expenses (with the now adjusted to actual fringe benefit costs) are then exported from the accounting system to determine the full amount of allocable expenses were incurred during the fiscal year.
6. A calculation is then made to determine the actual amount of indirect costs that should have been allocated to each project. The difference (either over-allocation or under-allocation) is then recorded to each project via a journal entry adjusting the allocated expense to actual. Once the journal entry is complete, the indirect cost accounts are reviewed to determine whether the account balance is \$0.00 - an indication that the total costs have all been properly allocated.
7. The Schedule of Direct Labor, Fringe Benefits, and General Overhead for the following year is used to verify the calculations used for the journal entries and to calculate the actual rates that are then used for end of year adjustment to actual ODOT billing.

The vice president of finance reviews and approves the final calculations at the completion of the process before the start of the final closeout in preparation of the annual financial statement audit.

Chapter 4 – Financial Statements

The Toledo Metropolitan Area Council of Governments is subject to an annual Single Audit by the Auditor of the State of Ohio or their contracted independent public accountant. TMACOG's most recent audit was conducted by the audit firm Charles Harris and Associates for the year ending June 30, 2024. The audit report has been submitted to the office of the Auditor of State for their final approval and will be posted on the Auditor of State's website once they certify the report. The report was issued an unmodified opinion, did not identify and weaknesses in internal controls, and identified TMACOG as a low risk auditee. There were no findings or citations. A management letter was not issued.

Highway Planning and Construction – CFDA #20.205 was the Major Program reviewed during this audit cycle.

The audit report includes two supplemental schedules that compare budgeted fringe benefit costs to actual and budgeted indirect costs to actual. These schedules are both included as part of the audit. Auditors review the actual expense reports and the documents used to calculate to end of year adjusting journal entries and the calculation of the actual year-end rates.

TMACOG has received the Auditor of State Award for each of the past thirteen years. The Auditor of State Award is presented to local governments and school districts upon the completion of a financial audit. Entities that receive the award meet the following criteria of a "clean" audit report:

- The entity must file timely financial reports with the Auditor of State's office in accordance with GAAP (Generally Accepted Accounting Principles);
- The audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, Single Audit findings or questioned costs;
- The entity's management letter contains no comments related to:
 - Ethics referrals
 - Questioned costs less than \$10,000
 - Lack of timely report submission
 - Reconciliation
 - Failure to obtain a timely Single Audit
 - Findings for recovery less than \$100
 - Public meetings or public records
- No other financial or other concerns exist that involve eligible entity.

Chapter 5 – Annual Budget Schedules

TABLE 1

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
BUDGET - ANNUAL WORK PROGRAM
FISCAL YEAR ENDING JUNE 30, 2026

DIRECT COSTS

Programs	Direct Labor	Direct Labor plus Fringe	Pass Through	Other Direct Expenses	Indirect Expenses	Total Costs
Transportation Planning	519,474	851,418	366,076	196,218	705,719	2,119,409
Water Quality Planning	240,889	398,817	152,095	64,989	327,254	939,144
Operations/ Services	53,178	87,159	0	17,582	72,246	230,165
Total Budget	813,540	1,333,359	518,171	278,582	1,105,217	3,288,718

TABLE 2

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
INDIRECT COST ALLOCATION PROPOSAL
FISCAL YEAR ENDING JUNE 30, 2026

SCHEDULE 1

<u>DIRECT LABOR PLUS FRINGE BENEFITS:</u>	Indirect Costs	Direct Labor + Fringe Benefits
Transportation Planning	\$705,719	851,418
Water Quality Planning	327,254	398,817
Operations	<u>72,246</u>	<u>87,159</u>
TOTAL	\$1,105,217	\$1,333,359
INDIRECT LABOR: (Includes Fringe Benefits)		
General Administration/Strategic Plan		\$156,447
Database Management		16,333
Annual Work Program		0
General Accounting		106,974
Membership		111,219
TMACOG Tech Educational Programs		13,995
Leadership Development		2,241
Annual General Assembly		38,400
Communications		31,884
Computer		2,309
Staff Training		<u>9,294</u>
TOTALS		489,095
INDIRECT EXPENSES: See Table 2 - Schedule 1-A		303,610
TOTAL INDIRECT COSTS		1,105,217
INDIRECT RATE CALCULATION		
<u>Total Indirect Costs</u>	<u>\$1,105,217</u>	= 82.89%
Total Direct Labor & Fringe	\$1,333,359	

TABLE 2 (CONTINUED)

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
INDIRECT COST ALLOCATION PROPOSAL
FISCAL YEAR ENDING JUNE 30, 2026

SCHEDULE 1-A

<u>INDIRECT EXPENSE CATEGORY:</u>	Indirect Cost Budget	Appendix 4 Reference
Advertising/Promotion	\$1,000	25
Audit	16,460	17
Travel	13,800	13
Bank Fees	350	27
Conference Expenses	7,000	10
Contractual	1,500	22
Data Processing	50,000	7
Depreciation	20,000	14
Dues	7,500	12
Equipment	4,000	15
Equipment Maintenance	3,000	21
Graphics	2,000	19
Insurance	14,500	2
Legal	500	16
Meetings	12,000	26
Mileage & Travel	1,200	9
Office Supplies	2,500	5
Other Expenses	500	18
Other Supplies	4,000	20
Payroll Processing	2,600	29
Periodicals & Books	4,000	11
Postage	750	6
Printing and Reproduction	8,000	8
Recruitment & Public Notices	2,000	23
Rent	145,200	3
Security Monitoring	600	28
Telephone	2,400	4
Training/Seminars	<u>1,550</u>	24
TOTAL INDIRECT EXPENSES	\$329,010	
LESS ANTICIPATED REVENUE	-25,400	
GRAND TOTAL INDIRECT EXPENSES	\$303,610	
TOTAL INDIRECT LABOR	\$801,607	

TABLE 3

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
SCHEDULE OF EMPLOYEE BENEFITS
FOR THE FISCAL YEAR ENDING JUNE 30, 2026

ESTIMATES BASED ON ACTUAL EXPERIENCE
OF BENEFITS PAID AND ACCRUED

<u>FRINGE BENEFITS:</u>	<u>ESTIMATE FY 2026</u>	<u>ESTIMATE FY 2026</u>
Medicare	\$22,170	1.70%
Unemployment	\$0	0.00%
Education Reimbursement	\$10,000	0.77%
Medical Insurance	\$284,610	21.85%
Workers Comp	\$13,039	1.00%
Life Insurance	\$837	0.06%
PERS	\$214,053	16.43%
Employee Assistance	\$1,224	0.09%
HSA Contribution	\$28,275	2.17%
Vision Insurance	\$2,951	0.23%
Dental Insurance	\$21,656	1.66%
Automobile Allowance	\$6,000	0.46%
Cell Phone Allowance	\$1,200	<u>0.09%</u>
TOTAL	\$606,014	46.53%
<u>LEAVE ADDITIVES:</u>		
Annual	\$99,015	7.60%
Sick	46,291	3.55%
Holiday	69,437	5.33%
Other Leaves	<u>11,573</u>	<u>0.89%</u>
TOTAL	\$226,317	17.37%
<u>TOTAL PAYROLL WITHOUT LEAVES:</u>	\$1,302,636	
<u>RECAP:</u>		
Fringe Benefits:	\$606,014	46.53%
Leave Additives:	<u>\$226,317</u>	<u>17.37%</u>
GRAND TOTAL	\$832,331	63.90%
<u>SUMMARY RECAP:</u>		
Requested Rate for FY 2026 – Per Above		63.90%
Approved Rate for FY 2025 – Per Agreement		<u>57.50%</u>
DIFFERENCE--		<u>6.40</u>

TABLE 4
Summary Budget By Funding Source
Annual Work Program For Fiscal Year 2026

Fringe Rate 63.90%
Indirect Rate 82.89%

Description	Item	Total	FHWA/ FTA-8	ODOT	Local Assess	Section 5310	Section 5307	MICH FHWA	Local Assess	USEPA	OEPA	Local Dues	Other Federal	In-Kind Match	Other State	Local Assess	Local Dues	Other Local
AREAWIDE WATER QUALITY PLANNING	51170	170000										170000						
	51200	26000										26000						
	51300	265000								64457	75000	125543						
	51305	19000								16000		3000						
	51310	18000										18000						
	51510	131000										31000	100000	0				
	TOTAL	629000								80457	75000	373543	100000	0	0			0
	Labor	151645								25862	24107	109856	-8783	-18215	0			0
	Fringe	96895								16524	15404	70194	-5612	-11639	0			0
	Oth Dir	22964								2937	2738	13638	3651	0	0			0
	Pass-Through	151483								0	0	30612	122675	54600	0			0
	Indirect	206013								35134	32751	149243	-11931	-24746	0			0
MAUMEE RIVER WATERSHED PLAN	52100	22000										22000						
	52132	46000										46000						
	52200	87000										52050						34950
	TOTAL	155000								0		120050						34950
	Labor	39799								0		25821						8974
	Fringe	25430								0		16499						5734
	Oth Dir	35702								0		27652						8050
	Pass-Through	0								0		15000						0
	Indirect	54068								0		35078						12192
STORMWATER COALITION	54100	82000								18000		-27688						91688
	54400	41000								20000		21000						
	54500	32144										32144						0
	TOTAL	155144								38000		25456						91688
	Labor	49445								12161		2809						29138
	Fringe	31593								7770		1795						18618
	Oth Dir	6322								1549		1037						3736
	Pass-Through	612								0		16000						612
	Indirect	67172								16521		3816						39584

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

Fringe Rate	63.90%
Indirect Rate	82.89%

[illegible]

Fringe Rate	63.90%
Indirect Rate	82.89%

[illegible]

Fringe Rate	63.90%
Indirect Rate	82.89%

TABLE 5
BUDGETED TRANSPORTATION EXPENDITURES BY
WORK ELEMENT FOR FISCAL YEAR ENDING JUNE 30, 2026

Element		FY 2025	FY 2026	Proposed	Approved	Change	Fund Source
Number	Description	Carryover PID 120581	Current Year PID 122319	FY 2026 Budget	FY 2025 Budget		
60120	Highway Project Planning	\$ 7,166	\$ 40,834	\$ 48,000	\$ 37,000	\$ 11,000	FHWA/FTA/ODOT/LOCAL
60123	Safety Studies	\$ 6,419	\$ 36,581	43,000	101,000	(58,000)	FHWA/FTA/ODOT/LOCAL
60130	Regional Passenger Rail Planning	\$ 12,839	\$ 73,161	86,000	69,000	17,000	FHWA/FTA/ODOT/LOCAL
60140	Freight Planning	\$ 11,540	\$ 65,758	77,298	96,000	(18,702)	FHWA/FTA/ODOT/LOCAL
60142	Ohio Conference on Freight	\$ 10,749	\$ 61,251	72,000	50,000	22,000	FHWA/FTA/ODOT/LOCAL
60150	Pedestrian and Bicycle Planning	\$ 16,055	\$ 80,593	96,648	161,850	(65,202)	FHWA/FTA/ODOT/LOCAL
60154	Ped Bike Safety and Accessibility	\$ 412	\$ 13,238	13,650	4,150	9,500	FHWA/FTA/ODOT/LOCAL
60160	Regional Public Transportation Planning	\$ 22,095	\$ 125,905	148,000	113,000	35,000	FHWA/FTA/ODOT/LOCAL
60190	Transportation Service	\$ 4,777	\$ 27,223	32,000	53,000	(21,000)	FHWA/FTA/ODOT/LOCAL
60210	TIP Development	3,434	19,566	23,000	80,000	(57,000)	FHWA/FTA/ODOT/LOCAL
60510	Data Collection and Management	47,773	272,227	320,000	254,000	66,000	FHWA/FTA/ODOT/LOCAL
61100	Long Range Planning	45,683	260,323	306,006	340,275	(34,269)	FHWA/FTA/ODOT/LOCAL
61101	Long Range Plan Safety & Accessibility	1,493	8,507	10,000	8,725	1,275	FHWA/FTA/ODOT/LOCAL
61520	Modeling and Forecasting	20,154	114,846	135,000	160,000	(25,000)	FHWA/FTA/ODOT/LOCAL
66520	Autonomous Vehicle Special Study	6,718	38,282	45,000	50,000	(5,000)	FHWA/FTA/ODOT/LOCAL
69710	Transportation Policy Committee Reporting and Ad	20,900	119,100	140,000	131,000	9,000	FHWA/FTA/ODOT/LOCAL
69720	Transportation Summit	11,794	67,206	79,000	72,026	6,974	FHWA/FTA/ODOT/LOCAL
Subtotal FTA & FHWA/ODOT*		\$ 250,000	\$ 1,424,602	\$ 1,674,602	\$ 1,781,026	\$ (106,424)	FHWA/FTA/ODOT/LOCAL
55200	Transportation Air Quality Program	-	112,800	112,800	112,800	-	CMAQ/LOCAL
60140	Freight Planning	-	35,702	35,702	30,723	4,979	MDOT/SEMCOG/LOCAL
60150	Pedestrian and Bikeways Planning	-	35,702	35,702	26,334	9,368	MDOT/SEMCOG/LOCAL
60220	TIP Management	-	100,000	100,000	100,000	-	STP/LOCAL
61100	Long Range Planning	-	47,603	47,603	30,723	16,880	MDOT/SEMCOG/LOCAL
68200	Transportation - Local Only	-	14,000	14,000	17,640	(3,640)	LOCAL ASSESSMENTS
69720	Transportation Summit	-	14,000	14,000	14,000	-	OTHER LOCAL
73100	Share a Ride	-	85,000	85,000	85,000	-	CMAQ
	Set Aside for reserves	-	-	-	-	-	LOCAL ASSESSMENTS
Subtotal Non FTA & FHWA/ODOT		\$ -	\$ 444,807	\$ 444,807	\$ 417,219	\$ 27,588	
Subtotal TMACOG		\$ 250,000	\$ 1,869,409	\$ 2,119,409	\$ 2,198,245	\$ (78,836)	
67495	TARTA's Transit Planning ACSP	-	1,000,000	1,000,000	300,000	700,000	SECTION 5307/LOCAL
TOTAL TRANSPORTATION		\$ 250,000	\$ 2,869,409	\$ 3,119,409	\$ 2,498,245	\$ 621,164	

*Estimated FY 2026 PL funding level based on \$1,424,602 new FY 2025 funding plus \$250,000 FY 2025 carryover funding

TABLE 6
TRANSPORTATION FUND USE BY PERFORMING
AGENCY FOR FISCAL YEAR ENDING JUNE 30, 2025

	Element	Total	TMACOG	Others	
		FY 2026	Budget	Person	
Number	Description	Budget		Hours	
60120	Highway Project Planning	\$ 48,000	\$ 32,615	336	15,385 b
60123	Safety Studies	43,000	27,615	284	15,385 b
60130	Regional Passenger Rail Planning	86,000	70,615	727	15,385 a, b
60140	Freight Planning	77,298	61,913	638	15,385 a, b
60142	Ohio Conference on Freight	72,000	68,250	703	3,750 a
60150	Pedestrian and Bicycle Planning	96,648	67,263	693	29,385 a,b
60154	Ped Bike Safety & Accessibility	13,650	13,650	141	-
60160	Regional Public Transportation Planning	148,000	132,615	1366	15,385 b
60190	Transportation Service	32,000	16,615	171	15,385 b
60210	TIP Development	23,000	7,615	78	15,385 b
60510	Data Collection and Management	320,000	284,615	2931	35,385 a,b
61100	Long Range Planning	306,006	289,295	2979	16,711 a,b
61101	Long Range Plan Safety & Accessibility	10,000	10,000	103	-
61520	Modeling and Forecasting	135,000	108,615	1118	26,385 a,b
66520	Autonomous Vehicle Special Study	45,000	45,000	463	-
69710	Transportation Policy Committee Reporting and Admini	140,000	124,615	1283	15,385 b
69720	Transportation Summit	79,000	49,615	511	29,385 b
Subtotal FTA & FHWA/ODOT		\$ 1,674,602	\$ 1,410,526	14525	\$ 264,076
55200	Transportation Air Quality Program	112,800	72,800	750	40,000 a
60140	Freight Planning	35,702	35,702	368	
60150	Pedestrian and Bikeways Planning	35,702	35,702	368	
60220	TIP Management	100,000	100,000	1030	
61100	Long Range Planning	47,603	47,603	490	
68200	Transportation - Local Only	14,000	14,000	144	- a
69720	Transportation Summit	14,000	-	0	14,000 a
73100	Share a Ride	85,000	23,000	237	62,000 a
	Set Aside for reserves	-	-	0	
Subtotal Non FTA & FHWA/ODOT		\$ 444,807	\$ 328,807	3386	\$ 116,000
Subtotal TMACOG		\$ 2,119,409	\$ 1,739,333	8.61	\$ 380,076
67495	TARTA's Transit Planning ACSP	1,000,000	800,000	8238	200,000 c
TOTAL TRANSPORTATION		\$ 3,119,409	\$ 2,539,333	17910	\$ 580,076

a	Non staff direct expenditures
b	Reserve for future period
c	TARTA staff.

TABLE 7
TRANSPORTATION PLANNING BUDGET REVENUES BY
FUND SOURCE FOR FISCAL YEAR ENDING JUNE 30, 2026

	Proposed FY 2026 Budget	Approved FY 2025 Budget	Change
TMACOG			
-Federal and State for TMACOG from:			
FHWA/FTA - New FY 2026 Funding	\$ 1,139,682	\$ 1,131,183	\$ 8,498
ODOT Match of FHWA/FTA - New FY 2026 Funding	142,460	141,398	1,062
FHWA/FTA - Prior Year Carry Forward Funding	200,000	228,121	(28,121)
ODOT Match of FHWA/FTA - Prior Year Carry Forward Funding	25,000	28,515	(3,515)
Michigan FHWA	97,407	97,407	-
FHWA CMAQ - Share a Ride	85,000	85,000	-
FHWA STP - TIP Project Mgmt	80,000	80,000	-
FHWA CMAQ - Air Quality Program	112,800	112,800	-
FHWA SAFETY _ Active Transportation Grant	-	-	-
Fed and State Grants Total	\$ 1,882,349	\$ 1,904,424	\$ (22,075)
-Local Funds for TMACOG from:			
-Govt. Transportation Assessments used for:			
FHWA/FTA-8 Match	167,460	169,913	(2,453)
Michigan FHWA Match	21,600	21,600	-
TMACOG match TIP Management	20,000	20,000	-
TMACOG match Air Quality Program	-	-	-
Local Exclusive Tasks	14,000	13,209	791
Used From Prior Local Reserve	-	-	-
Government Transportation Assessment Subtotal	223,060	224,722	(1,662)
-Special Support to match federal funds:			
Private support for Annual Transportation Summit	14,000	14,000	-
Special Support Subtotal	14,000	14,000	-
Local Total	\$ 237,060	\$ 238,722	\$ (1,662)
TMACOG TOTAL	\$ 2,119,409	\$ 2,143,146	\$ (23,737)
TARTA			
- Fed for TARTA Transit Planning ACSP (Section 5307):	1,000,000	200,000	800,000
- Local TARTA funds for Section 5307 Match:	-	-	-
TARTA TOTAL	1,000,000	200,000	800,000
TOTAL TRANSPORTATION	\$ 3,119,409	\$ 2,343,146	\$ 776,263

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2023 - June 30, 2024

		ESTIMATED FY 2024	ACTUAL FY 2024	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2026
EMPLOYEE WAGES					
Indirect Labor					
Acct. #	Acct. Name				
99880	General Administration	\$171,836.90	\$222,913.47	(\$51,076.57)	156,446.69
99890	Database Management	\$3,060.57	\$4,899.90	(\$1,839.33)	16,333.06
99900	Work Program	\$1,222.92	\$52.88	\$1,170.04	-
99910	General Accounting	\$87,474.92	\$92,697.87	(\$5,222.95)	106,973.79
99930	Membership	\$80,203.28	\$60,603.34	\$19,599.94	111,218.84
99931	TMACOG Tech	\$16,148.66	\$3,421.66	\$12,727.00	13,995.34
99940	Leadership Development	\$1,295.25	\$994.42	\$300.83	2,240.72
99950	General Asembly	\$33,772.29	\$47,362.19	(\$13,589.90)	38,399.52
99960	Communications	\$50,701.64	\$40,452.39	\$10,249.25	31,884.27
99970	Computer	\$8,849.67	\$6,793.88	\$2,055.79	2,308.73
99980	Staff Training	\$9,012.64	\$17,694.47	(\$8,681.83)	9,294.19
				\$0.00	
				\$0.00	
Subtotal - Indirect Labor		\$463,578.74	\$497,886.47	(\$34,307.73)	\$489,095.15
Direct Labor					
Acct. #	Acct. Name				
32500	Directory	\$7,980.63	\$6,279.54	\$1,701.09	2,583.93
33300	Equity and EJ	\$4,364.99	\$973.38	\$3,391.61	-
39000	Local Only Restricted Expenditures	\$5,657.49	\$5,625.10	\$32.39	1,738.58
45000	Areawide Reviews	\$0.00	\$138.52	(\$138.52)	-
46000	Economic Development District	\$0.00	\$5,543.52	(\$5,543.52)	48,855.86
51170	Environmental Council	\$29,408.16	\$21,807.42	\$7,600.74	44,179.95
51200	Environmental Program Development	\$414.78	\$909.85	(\$495.07)	8,112.69
51300	AWQMP: Facility Planning	\$57,198.29	\$30,620.10	\$26,578.19	69,749.23
51305	Mapping Assistance to Counties	\$5,131.13	\$1,940.46	\$3,190.67	5,979.03
51310	Wastewater Committee	\$7,693.75	\$3,146.30	\$4,547.45	5,767.34
51315	SWQMP Overhaul	\$0.00	\$29,333.16	(\$29,333.16)	-
51400	Lucas County District 12 NRAC	\$5,761.35	\$5,365.83	\$395.52	-
51500	Maumee River Watershed Planning	\$7,555.16	\$2,551.59	\$5,003.57	-
51510	Water Infrastructure Workforce	\$36,187.44	\$31,581.29	\$4,606.15	17,856.42
51600	Regional Water Planning Committee	\$276.92	\$0.00	\$276.92	-
51700	Agricultural Committee Development	\$9,672.51	\$2,979.91	\$6,692.60	-
52100	Maumee River Watershed Planning	\$8,923.46	\$5,458.38	\$3,465.08	6,927.52
52132	Regional 9-Element NPS-IS Coordination	\$5,756.35	\$600.00	\$5,156.35	14,737.12
52200	Student Watershed Watch	\$20,776.78	\$19,040.25	\$1,736.53	18,134.61
53100	Portage River Basin Coordination	\$7,290.43	\$3,310.33	\$3,980.10	-
53900	Portage River Education Project	\$0.00	\$0.00	\$0.00	-
54100	Stormwater Coalition	\$35,292.81	\$32,348.89	\$2,943.92	25,943.98
54126	Chloride AOC	\$14,409.24	\$11,208.14	\$3,201.10	-
54400	Clear Choices Clean Water - Greater Toledo Lake Erie	\$8,362.68	\$20,388.66	(\$12,025.98)	13,164.52
54500	Stormwater 604b	\$0.00	\$0.00	\$0.00	10,336.19
55200	Transportation Air Quality Outreach Program	\$12,148.32	\$4,756.04	\$7,392.28	23,238.29
55300	Gas Cap Program	\$0.00	\$10,926.52	(\$10,926.52)	-
60120	Highway Project Planning	\$10,498.80	\$7,144.30	\$3,354.50	10,305.00
60123	Safety Studies	\$27,823.61	\$33,428.92	(\$5,605.31)	8,885.72
60130	Regional Passenger Rail Study	\$18,234.06	\$16,007.01	\$2,227.05	22,482.70
60140	Freight Transportation Planning	\$26,749.44	\$28,527.10	(\$1,777.66)	30,931.17
60142	Ohio Conference on Freight	\$4,080.81	\$2,538.54	\$1,542.27	21,352.93
60150	Pedestrian and Bicycle Transportation Planning	\$47,942.10	\$60,950.44	(\$13,008.34)	36,695.78
60152	Bike to Work Event	\$0.00	\$5,116.08	(\$5,116.08)	-
60154	Ped Bike Safety & Accessibility	\$0.00	\$9,710.15		-
60160	Regional Public Transportation Planning	\$24,059.57	\$8,055.66	\$16,003.91	42,510.27
60190	Transportation Service	\$12,881.44	\$6,312.32	\$6,569.12	5,184.78
60210	Transportation Improvement Program Development	\$2,595.38	\$10,097.88	(\$7,502.50)	2,166.83
60220	Transportation Improvement Program Management - \$	\$47,856.54	\$31,444.67	\$16,411.87	9,490.76
60510	Continuing Planning - Surveillance	\$91,282.30	\$60,137.08	\$31,145.22	92,288.18

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2023 - June 30, 2024

		ESTIMATED	ACTUAL	VARIANCE	ESTIMATED
		FY 2024	FY 2024	(OVER BUDGET) UNDER BUDGET	FY 2026
61100	Long Range Planning	\$83,118.37	\$88,826.94	(\$5,708.57)	104,727.95
61101	Long Range Plan Safety & Accessibility	\$0.00	\$4,672.68		3,027.42
61520	Continuing Planning - Procedural Development	\$43,146.53	\$36,317.67	\$6,828.86	34,818.96
66520	Autonomous Vehicle Special Study	\$14,652.07	\$12,290.51	\$2,361.56	14,314.92
68200	Transportation - Local Only	\$0.00	\$2,774.59	(\$2,774.59)	302.94
69710	Transportation Policy Committee Reporting and Admin	\$39,309.51	\$35,043.10	\$4,266.41	37,128.31
69720	Transportation Summit	\$12,325.48	\$12,490.51	(\$165.03)	15,889.96
73100	Share A Ride	\$6,798.65	\$1,756.28	\$5,042.37	3,730.63
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
Subtotal - Direct Labor		\$803,617.35	\$730,475.61	\$87,524.57	\$813,540.46
TOTAL EMPLOYEE WAGES		\$1,267,196.08	\$1,228,362.08	\$53,216.83	\$1,302,635.61

FRINGE BENEFITS COST CENTER

Paid Leave

Acct. #	Acct. Name				
5121	Annual Leave	\$119,737.28	\$87,910.65	\$31,826.63	\$99,014.92
5122	Sick Leave	\$56,366.69	\$60,119.87	(\$3,753.18)	\$46,291.45
5123	Holiday Pay	\$68,473.17	\$67,450.22	\$1,022.95	69,437.17
5125	Bereavement Leave	\$0.00	\$3,664.22	(\$3,664.22)	\$0.00
5126	Civil Leave	\$0.00	\$0.00	\$0.00	\$0.00
5127	Military Leave	\$0.00	\$0.00	\$0.00	\$0.00
5128	Administrative Leave	\$0.00	\$0.00	\$0.00	\$0.00
5129	COVID Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00
5130	Personal Day	\$11,764.76	\$14,086.11	(\$2,321.35)	11,572.86
Subtotal - Paid Leave		\$256,341.90	\$233,231.07	\$23,110.83	\$226,316.39

Other Fringe Benefits

Acct. #	Acct. Name				
5141	Medicare	\$22,091.30	\$21,394.79	\$696.51	\$22,169.80
5142	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00
5143	Education Reimbursement	\$10,000.00	\$1,509.75	\$8,490.25	\$10,000.00
5144	Medical Insurance	\$253,860.43	\$224,708.52	\$29,151.91	\$284,609.64
5145	Workers Comp	\$12,992.73	\$15,751.60	(\$2,758.87)	\$13,038.90
5146	Life Insurance	\$874.92	\$817.73	\$57.19	\$836.88
5147	PERS	\$213,295.32	\$212,629.78	\$665.54	\$214,053.28
5148	Employee Assistance	\$1,276.12	\$1,164.24	\$111.88	\$1,223.68
5149	HSA Contribution	\$28,275.00	\$27,487.50	\$787.50	\$28,275.00
5150	Vision Insurance	\$2,697.94	\$2,548.59	\$149.35	\$2,951.07
5151	Dental Insurance	\$18,848.88	\$13,035.38	\$5,813.50	\$21,655.96
5155	Auto Allowance	\$6,000.00	\$3,750.00	\$2,250.00	\$6,000.00
5156	Cell Phone Allowance	\$1,200.00	\$1,300.00	(\$100.00)	\$1,200.00
Prior Year Rate Adjustment				\$0.00	
Subtotal - Other Fringe		\$571,412.64	\$526,097.88	\$45,314.76	\$606,014.22

TOTAL FRINGE BENEFITS

\$827,754.54	\$759,328.95	\$68,425.59	\$832,330.61
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INDIRECT COST CENTER - NON-LABOR

Acct. #	Acct. Name				
4720	Registration Fees	(\$9,000.00)	(\$15,176.81)	\$6,176.81	(\$12,000.00)
4740	Trade Show Display Table	(\$3,500.00)	(\$608.74)	(\$2,891.26)	(\$3,400.00)
4750	Sponsorship	(\$6,000.00)	(\$6,600.00)	\$600.00	(\$10,000.00)
5210	Consultant	\$500.00	\$0.00	\$500.00	\$500.00
5220	Contract Services	\$1,500.00	\$3,126.78	(\$1,626.78)	\$1,500.00
5411	Audit	\$16,460.00	\$15,988.20	\$471.80	\$16,460.00
5412	Legal	\$500.00	\$18,611.10	(\$18,111.10)	\$5,000.00
5413	Advertising	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2023 - June 30, 2024

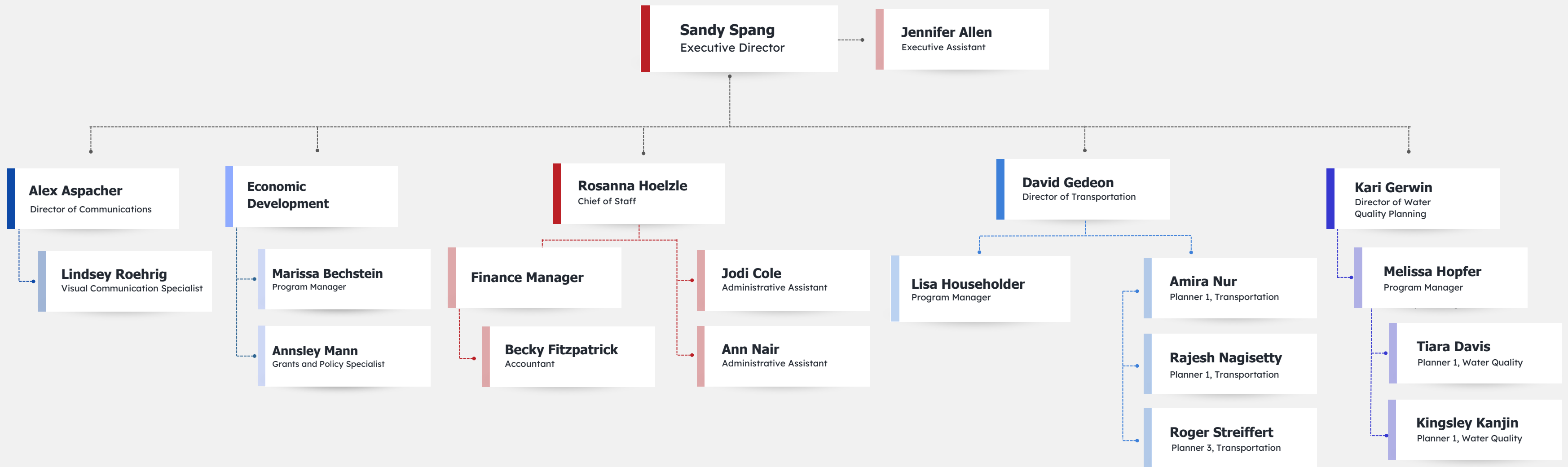
		ESTIMATED FY 2024	ACTUAL FY 2024	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2026
5414	Marketing	\$0.00	\$1,750.00	(\$1,750.00)	\$0.00
5415	Payroll Processing Fee	\$2,600.00	\$355.85	\$2,244.15	\$2,600.00
5421	Insurance	\$14,500.00	\$15,469.50	(\$969.50)	\$15,000.00
5431	Depreciation	\$20,000.00	\$14,443.56	\$5,556.44	\$20,000.00
5444	Bank Fees	\$0.00	\$19.71	(\$19.71)	\$0.00
5445	Credit Card Fees	\$350.00	\$241.59	\$108.41	\$350.00
5451	Postage	\$750.00	\$1,110.05	(\$360.05)	\$750.00
5452	Other Postage & Mail Prep	\$0.00	\$0.00	\$0.00	\$0.00
5461	Rent	\$145,200.00	\$145,200.00	\$0.00	\$145,200.00
5462	Telephone	\$2,400.00	\$2,079.01	\$320.99	\$2,400.00
5464	Security Monitoring	\$600.00	\$600.00	\$0.00	\$600.00
5470	Parking/Tolls	\$200.00	\$495.36	(\$295.36)	\$500.00
5471	Auto	\$0.00	\$0.00	\$0.00	\$0.00
5472	Mileage	\$4,800.00	\$1,256.65	\$3,543.35	\$3,500.00
5473	Hotel	\$4,000.00	\$6,123.33	(\$2,123.33)	\$3,000.00
5474	Airfare	\$5,000.00	\$2,370.75	\$2,629.25	\$1,250.00
5475	Conference	\$6,000.00	\$3,845.00	\$2,155.00	\$5,000.00
5480	Meals	\$0.00	\$483.15	(\$483.15)	\$750.00
5481	Meeting Attendance	\$0.00	\$420.00	(\$420.00)	\$800.00
5482	Meeting Facility	\$2,000.00	\$2,340.00	(\$340.00)	\$2,500.00
5483	Catering Costs	\$8,000.00	\$12,441.12	(\$4,441.12)	\$9,000.00
5484	Registration Fee	\$2,000.00	\$209.19	\$1,790.81	\$200.00
5486	Registration - On line charges	\$0.00	\$0.00	\$0.00	\$300.00
5487	Vehicle Rental	\$0.00	\$0.00	\$0.00	\$750.00
5488	Other Meeting Services	\$0.00	\$87.45	(\$87.45)	\$0.00
5492	Outside printing	\$4,000.00	\$1,178.92	\$2,821.08	\$1,500.00
5493	Internal Copy Costs	\$4,000.00	\$5,509.29	(\$1,509.29)	\$5,000.00
5511	Graphic Design	\$2,000.00	\$1,292.00	\$708.00	\$1,500.00
5512	Outside Graphics	\$0.00	\$0.00	\$0.00	\$0.00
5520	Meeting Supplies	\$0.00	\$4.00	(\$4.00)	\$0.00
5521	Photo Supplies	\$0.00	\$0.00	\$0.00	\$0.00
5522	Office Supplies	\$3,000.00	\$2,436.69	\$563.31	\$1,200.00
5523	Other Supplies	\$4,000.00	\$1,853.54	\$2,146.46	\$750.00
5524	Printshop Supplies	\$0.00	(\$10.98)	\$10.98	\$0.00
5530	Equipment Rental	\$0.00	\$3,732.00	(\$3,732.00)	\$2,500.00
5531	Equipment Purchase	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5532	Equipment Leasing	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
5533	Equipment Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
5534	Furniture Expense	\$0.00	\$0.00	\$0.00	\$0.00
5541	Training/Semonars/Workshops	\$500.00	\$12,160.00	(\$11,660.00)	\$2,000.00
5551	Publications/Subscriptions	\$4,000.00	\$287.08	\$3,712.92	\$4,000.00
5561	Recruitment	\$1,750.00	\$449.15	\$1,300.85	\$500.00
5562	Public Notices	\$250.00	\$607.29	(\$357.29)	\$250.00
5571	Association Dues	\$7,500.00	\$1,674.00	\$5,826.00	\$2,000.00
5590	Computer Software Maintenance	\$50,000.00	\$0.00	\$50,000.00	\$350.00
5591	Computer Software Expense	\$0.00	\$23,594.92	(\$23,594.92)	\$30,000.00
5592	Computer Hardware Expense	\$0.00	\$0.00	\$0.00	\$15,000.00
5595	Computer Supplies	\$0.00	\$96.10	(\$96.10)	\$100.00
5596	Internet Expense	\$0.00	\$13,215.00	(\$13,215.00)	\$15,000.00
5597	Web Page Design	\$0.00	\$480.34	(\$480.34)	\$150.00
5598	Cloud Services	\$500.00	\$3,752.85	(\$3,252.85)	\$800.00
5711	Misc. Expense	\$0.00	\$444.54	(\$444.54)	\$500.00
Prior Year Rate Adjustment				\$0.00	
TOTAL INDIRECT COSTS - NON-LABOR		\$308,360.00	\$299,438.53	\$8,921.47	\$303,610.00
FRINGE BENEFIT COST RATE CALCULATION					
TOTAL FRINGE BENEFITS	A	\$827,755	\$759,329		\$832,331
TOTAL EMPLOYEE WAGES	B	\$1,267,196	\$1,228,362		\$1,302,636

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS

SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD

July 1, 2023 - June 30, 2024

	ESTIMATED FY 2024	ACTUAL FY 2024	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2026
FRINGE BENEFIT COST RATE	65.32%	61.82%	A ÷ B	63.90%
FRINGE BENEFIT COST RECOVERY COMPARISON FY 2024				
Should have recovered in fiscal year	+	\$451,554	Actual DL * Actual Fringe Rate	
Amount actually recovered in fiscal year	-	\$477,159	Actual DL * Estimated Fringe Rate	
Prior Year Net (Over) / Under Recovery	+	\$0		
Prior Year (Over) / Under Recovery Posted to Cost Center	-	\$0		
(Over) / Under Recovery of Fringe Benefits	=	(\$25,606)		
FRINGE BENEFITS COST DISTRIBUTION				
INDIRECT LABOR FRINGE BENEFITS	\$302,818	\$307,775		\$312,512
DIRECT LABOR FRINGE BENEFITS	\$524,937	\$451,554		\$519,819
TOTAL FRINGE BENEFITS	\$827,755	\$759,329		\$832,331
INDIRECT COST RATE CALCULATION				
INDIRECT LABOR	\$463,579	\$497,886		\$489,095
INDIRECT FRINGE BENEFITS	\$302,818	\$307,775		\$312,512
OTHER INDIRECT COSTS	\$308,360	\$299,439		\$303,610
TOTAL INDIRECT COSTS	A \$1,074,756	\$1,105,100		\$1,105,217
DIRECT LABOR	\$803,617	\$730,476		\$813,540
DIRECT LABOR FRINGE BENEFITS	\$524,937	\$451,554		\$519,819
TOTAL DIRECT LABOR + DL FRINGE BENEFITS	B \$1,328,554	\$1,182,029		\$1,333,359
INDIRECT COST RATE	80.90%	93.49%	A ÷ B	82.89%
INDIRECT COST RECOVERY COMPARISON FY 2024				
Should have recovered in fiscal year	+	\$1,105,100	Actual DLFB * Actual Indirect Rate	
Amount actually recovered in fiscal year	-	\$976,937	[Actual DL + (DL * Estimated Fringe Rate)] * Estimated Indirect Rate	
Prior Year Net (Over) / Under Recovery	+	\$0		
Prior Year (Over) / Under Recovery Posted to Cost Center	-	\$0		
(Over) / Under Recovery of Indirect Costs	=	\$128,164		
SUMMARY				
	ESTIMATED FY 2024	ACTUAL FY 2024		ESTIMATED FY 2026
FRINGE BENEFIT COST RATE	65.32%	61.82%		63.90%
INDIRECT COST RATE	80.90%	93.49%		82.89%



Organizational Structure

2025 TMACOG OFFICERS

Edward Schimmel – Chair
Mayor, City of Northwood

George Sarantou – Vice Chair
Council Member, City of Toledo

Lisa Sobecki – Second Vice Chair
Commissioner, Lucas County

TMACOG STAFF

Sandy Spang
Executive Director

Jennifer Allen
Executive Administrative Assistant

Melissa Hopfer
Program Manager

Alex Aspacher
Director of Communications

Lisa Householder
Program Manager

Marissa Bechstein, AICP
Project Manager

Kingsley Kanjin
Water Quality Planner 1

Jodi Cole
Administrative Assistant

Rajesh Nagisetty
Transportation Planner 1

Tiara Davis
Water Quality Planner 1

Ann Nair
Administrative Assistant

Rebecca Fitzpatrick
Accountant

Amira Nur
Transportation Planner 1

David Gedeon, AICP
Director of Transportation

Annsley Mann
Grants & Policy Specialist

Kari Gerwin
Director of Water Quality Planning

Lindsey Roehrig
Visual Communications Specialist

Rosanna Hoelzle
Chief of Staff

Roger Streiffert
Transportation Planner 3

APPENDIX 2

[Back to homepage](#)

My Time Card

Pay Period

No Approvals

03/02/2024 - 03/15/2024

<

Current

>

Action

Save

Approve

Pay Period Summary

Total Scheduled: 0.00 Total Hours: 40.00

Category	Totals	Sat, 03/02	Sun, 03/03	Mon, 03/04	Tue, 03/05	W
Exceptions						
Schedule Shift	0.00	Not Scheduled	Not Scheduled	Not Scheduled	Not Scheduled	
Worked Time						
+ New Category						
10 - Payroll	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 99980 - Staff Training	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 99940 - Leadership Development	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 99950 - General Assembly	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 99880 - General Administration	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 99910 - General Accounting	0.00	0.00	0.00	0.00	0.00	
10 - Payroll 69720 - Transportation Summit	0.00	0.00	0.00	0.00	0.00	
10 - Payroll Work 39000 - Local Unrestricted	0.00	0.00	0.00	0.00	0.00	

APPENDIX 3

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS OTHER INTERMEDIATE COST OBJECTIVES NARRATIVE & SCHEDULE OF EXPENSES

Cost Objective Number & Name

38000 Vehicle Costs

Cost Objective Description / Purpose

To allocate costs for TMACOG owned/leased vehicles

Cost Allocation Basis

Number of miles traveled

Cost Allocation Rate(s)

GSA Approved POV mileage reimbursement rate - currently \$.575 per mile

Cost Allocation Frequency

Monthly

Description of Cost Allocation Records Retained for Audit Purposes

Vehicle use mileage logs

Expenses for this Cost Objective

Account Number	Account Name		Prior Actual FY 2024		Proposed Budget FY 2026
01-5471	Auto		\$ 0.00		\$ 0.00
TOTALS			\$ 0.00		\$ 0.00

Allocations for this Cost Objective

Sum of Expenses Allocated Direct to Projects/Programs		\$ 0.00		\$ 0.00
Expenses Allocated to Indirect Cost Pool		\$ 0.00		\$ 0.00
TOTALS		\$ 0.00		\$ 0.00

**TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
OTHER INTERMEDIATE COST OBJECTIVES
NARRATIVE & SCHEDULE OF EXPENSES**

Cost Objective Number & Name

38001 Postage Costs

Cost Objective Description / Purpose

To allocate costs for postage used on TMACOG mailings

Cost Allocation Basis

Number of pieces of mailing

Cost Allocation Rate(s)

Current USPS Postage Rates

Cost Allocation Frequency

Monthly

Description of Cost Allocation Records Retained for Audit Purposes

Postage meter usage log & bulk mailing processing reports

Expenses for this Cost Objective

Account Number	Account Name	Prior Actual FY 2024	Proposed Budget FY 2026
01-5451	Postage	\$ 1,110.05	\$ 7,50.00
TOTALS		\$ 1,110.05	\$ 7,50.00

Allocations for this Cost Objective

Sum of Expenses Allocated Direct to Projects/Programs	\$ 1,110.05	\$ 7,50.00
Expenses Allocated to Indirect Cost Pool	\$ 0	\$ 0
TOTALS	\$ 1,110.05	\$ 7,50.00

**TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
OTHER INTERMEDIATE COST OBJECTIVES
NARRATIVE & SCHEDULE OF EXPENSES**

Cost Objective Number & Name

38002 Copier Costs

Cost Objective Description / Purpose

To allocate costs for copies made on TMACOG leased copiers

Cost Allocation Basis

Number of copies printed

Cost Allocation Rate(s)

\$.13 per copy for B&W; \$.20 per copy for color

Cost Allocation Frequency

Monthly

Description of Cost Allocation Records Retained for Audit Purposes

Monthly log generated from copy machine and manual log of paper used for department printers

Expenses for this Cost Objective

Account Number	Account Name	Prior Actual FY 2024	Proposed Budget FY 2026
01-5532	Equipment Leasing	\$ 0.00	\$ 3,000.00
01-5533	Equipment Maintenance	\$ 0.00	\$ 3,000.00
01-5524	Printshop Supplies	\$ 0.00	\$ 0.00
01-5525	Graphic Supplies	\$ 0.00	\$ 0.00
TOTALS		\$ 0.00	\$ 6,000.00

Allocations for this Cost Objective

Sum of Expenses Allocated Direct to Projects/Programs	\$ 0.00	\$ 3,000.00
Expenses Allocated to Indirect Cost Pool	\$ 0.00	\$ 3,000.00
TOTALS	\$ 0.00	\$ 6,000.00

**TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
OTHER INTERMEDIATE COST OBJECTIVES
NARRATIVE & SCHEDULE OF EXPENSES**

Cost Objective Number & Name

38003 Graphics Costs

Cost Objective Description / Purpose

To allocate costs for posters and banners made in TMACOG's Graphics department

Cost Allocation Basis

Number of items produced

Cost Allocation Rate(s)

POSTERS: 24x36 unmounted = \$13; mounted = \$21.25; 32x40 unmounted = \$27; mounted = \$34;
BANNERS: 3'x6' = \$25; 3'x9' = \$30

Cost Allocation Frequency

Monthly

Description of Cost Allocation Records Retained for Audit Purposes

Monthly Graphics request/invoice form

Expenses for this Cost Objective

Account Number	Account Name	Prior Actual FY 2023	Proposed Budget FY 2025
01-5524	Printshop Supplies	\$ 0.00	\$ 0.00
01-5522	Office Supplies	\$ 2,436.69	\$ 1200.00
01-5525	Graphic Supplies	\$ 0.00	\$ 0.00
TOTALS		\$ 2,436.69	\$ 1200.00

Allocations for this Cost Objective

Sum of Expenses Allocated Direct to Projects/Programs	\$ 2,436.69	\$ 0.00
Expenses Allocated to Indirect Cost Pool	\$ 2,019.76	\$ 1200.00
TOTALS	\$ 4,456.45	\$ 0.00

APPENDIX 4

TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS FY 2025 INDIRECT COST RATE PROPOSAL SUMMARY OF ESTIMATED INDIRECT COSTS

FOOTNOTES TO INDIRECT COSTS - SCHEDULE 1

1. INDIRECT LABOR: Includes the assignment of management, staff, and support personnel to the eleven (11) work activities shown. These costs were estimated to the various work activities on a percentage basis of estimated time budgeted for the work activity.
2. INSURANCE: These costs are represented by the premiums paid on policies covering TMACOG's liability, personal property, public officials, and complete coverage on automobiles.
3. RENT: All rental charges shown in the lease provisions with the agency.
4. TELEPHONE: The indirect charges include the monthly basic charges for the telephone units in the office, the additional charges for local calls and long-distance calls in the planning region. Expenses specific to a project are billed directly to that project.
5. OFFICE SUPPLIES: Includes all expendable supplies for general purposes of office operation and excludes the printing department supplies. Costs specific to a work program are charged directly.
6. POSTAGE: Includes all postage charges not specifically identified to direct program mailings. For internal postage expenses, postage is charged to the indirect pool when added to the postage machine. As postage is used, the appropriate project (both indirect and direct) is charged for the cost of postage and the original indirect project is credited as the back charge. Postage expenses incurred externally are charged via the usual voucher payment system to both direct and indirect projects.
7. DATA PROCESSING: Includes costs for internet access and usage, computer software maintenance, and computer software and hardware expenses. All special computer programming and products for projects are chargeable on a direct cost basis.
8. PRINTING AND REPRODUCTION: Includes the in-house and out-sourced printing charges for TMACOG stationery, printing of general-purpose mailings and reports not identifiable to direct work programs or to indirect work activities. Cost for copy lease equipment, equipment maintenance, and copy supplies are charged as indirect when the expense is incurred. As internal copies are made, the appropriate project code (both direct and indirect) is recorded. At month end, those projects are billed based on type and quantity of copies produced. The indirect accounts where the original expense was recorded are credited as the offsetting back charge. The actual costs are reviewed annually to determine the per copy billing rate used throughout the year.

9. MILEAGE & TRAVEL: Includes the reimbursement of mileage when employees use their personal vehicle, hotel, airfare, parking, tolls, and other travel costs of TMACOG staff on general TMACOG activities including those activities with various state and national organizations when not specifically identified with a direct funding program.
10. CONFERENCE EXPENSES: Includes the costs of registration fees, materials and other charges related to attendance at seminars and not specifically identified with a funding program.
11. PERIODICALS AND BOOKS: Includes subscription costs for required newspapers, periodicals, technical books, publications and reports not identifiable to specific programs for general TMACOG needs.
12. DUES: Includes the costs of annual dues to associations authorized in the policy manual.
13. AUTOMOBILES: Includes all fuel costs, repair & maintenance costs, and vehicle lease costs. When incurred, all costs associated with TMACOG vehicles are posted to a pooled project called "Vehicle Costs". A log tracks the usage of each TMACOG vehicle. Monthly charges to direct and indirect projects are calculated based on the actual vehicle miles driven in that given month multiplied by the allowable GSA mileage reimbursement rate. The credit for the end of month journal entry is made to the Vehicle Cost project number. Vehicle costs in excess of the amounts billed to projects are covered by local membership dues.
14. DEPRECIATION: Includes the annual calculation of expense of TMACOG capital assets distributable to all programs.
15. EQUIPMENT: Includes purchase, rental and lease cost for copy machines, postage meters, typewriters, and other office equipment and furniture.
16. LEGAL: Includes the fees paid to outside legal firm.
17. AUDIT: Includes audit costs not identifiable to specific programs.
18. OTHER EXPENSES: All miscellaneous expenditures not previously classified.
19. GRAPHICS: Includes all costs of all expenses and equipment used by the Graphics department in the production of TMACOG documents, reports, etc.
20. OTHER SUPPLIES: Includes all supply costs not otherwise identifiable to the above general cost and expense classifications and not identified to programs.
21. EQUIPMENT MAINTENANCE: Includes costs of service of contracts to office equipment generally, and for repair to office furniture and fixtures.

22. CONTRACTUAL: Payments made to outside businesses or organizations to provide services under a contractual basis not identified elsewhere. Also includes any temporary service costs relating to general office help.
23. RECRUITMENT & PUBLIC NOTICES: Includes all costs related to the advertising, expense reimbursement, and interviewing of prospective new staff in accordance with the TMACOG Handbook and all costs for legally required public notices in local news publications not identifiable to specific programs for general TMACOG needs.
24. TRAINING/SEMINARS: Includes costs associated with providing staff members formal technical training in work-related program areas.
25. ADVERTISING/PROMOTION: Includes costs associated with promoting the programs and work activities of the agency to the media and the general public.
26. MEETINGS: Includes the costs of hosting and attending meetings. This expense category would include meeting registration costs, facility rental costs, catering costs, and registration transaction fee costs.
27. BANK FEES: Includes the miscellaneous bank costs and credit card acceptance and processing fees.
28. SECURITY MONITORING: Represents the monthly fee for remote monitoring of office security system.
29. PAYROLL PROCESSING: Includes costs with contracting with an outside vendor to process payroll and all associated tax submittals and filings including quarterly 941 and annual W-2 and W-3 reporting and filing

APPENDIX B

60140 – Freight Planning – SEMCOG Format

ODOT Category 601 – Short Range Transportation Planning

Element Number 60140 Freight Planning

Goal: Support freight movement and access to national and global freight markets and plan for changes in freight flow volume or patterns.

Objectives:

- Include the efficient movement of freight by all modes in the planning process.
- Strengthen the region's position as a multimodal freight hub.
- Assess freight network performance through targets and measures.
- Promote discussion, coordination, and problem-solving for freight-related concerns.
- Raise public awareness of freight transportation concerns and opportunities.
- Minimize potential impacts to safety, the environment, and social equity from freight-related projects and initiatives.

Methodology:

Promote projects and initiatives intended to improve freight transportation efficiency and reliability. Work to implement freight-related projects and initiatives from TMACOG's long-range transportation plan. Follow freight planning guidance provided by the National Freight Strategic Plan and the Transport Ohio freight plan. Use the TMACOG Regional Freight Plan to identify key facilities and corridors, identify infrastructure needs and inefficient connections, recognize changes in freight flow patterns, and determine where freight investments are needed.

Support the development of freight-generating facilities including intermodal terminals, distribution centers, and industry sites by encouraging investment in infrastructure and improving access and connectivity. Promote innovative technology in freight transportation including electrification and advanced air mobility. Minimize freight network vulnerabilities by identifying methods to address them. Establish freight network performance targets and measures and integrate these measures into the planning process. Evaluate impacts to safety, the environment, and social equity from freight projects and initiatives.

To ensure the efficient and reliable flow of domestic and international freight between Ohio and Michigan, coordinate planning efforts with the Southeast Michigan Council of Governments (SEMCOG) and MDOT. Coordinate with ODOT and other MPOs to ensure efficient interregional freight flow in Ohio, including the freight corridor between Toledo and Columbus.

Seek input from the TMACOG Freight Advisory Group for regional freight planning and use the meetings as a venue for sharing information, identifying problems, and developing solutions. Participation in the Ohio Freight Advisory Committee, the OARC freight working group, and other freight organizations provides opportunities for learning about statewide freight assets and concerns, sharing information, providing regional input, and coordinating planning efforts. TMACOG will host the 2025 Ohio Conference on Freight in early FY 2026 with most planning taking place in FY 2025, under Element 60142.

Products:

- | | |
|--|-------------|
| 1. Complete final planning for the 2025 Ohio Conference on Freight, hosted by TMACOG in coordination with OARC and regional partners. (Element 60142), (TMACOG Staff) | August 2025 |
| 2. Work toward implementing freight-related projects and initiatives from TMACOG's long range transportation plan. (TMACOG Staff). | June 2026 |
| 3. Work with ODOT and the Regional Growth Partnership in planning for the development of advanced air mobility technology. (TMACOG Staff) | June 2026 |
| 4. Continue to promote more efficient and reliable commercial vehicle travel between Toledo and Columbus. (TMACOG Staff) | June 2026 |
| 5. Monitor any changes in commercial traffic volumes or patterns resulting from the opening of the Gordie Howe International Bridge. (TMACOG Staff) | June 2026 |
| 6. Monitor notices of federal or state infrastructure funding and inform regional jurisdictions and other partners of funding opportunities for freight-related projects or studies. (TMACOG Staff) | Ongoing |
| 7. Follow guidance provided by ODOT to develop strategies to address regional truck parking inadequacies. (TMACOG Staff) | Ongoing |
| 8. Establish freight network performance targets and measures and integrate these measures into the planning process, following federal and state requirements and recommendations. (TMACOG Staff) | Ongoing |
| 9. Provide data or other information that can help inform local jurisdictions, legislators, freight stakeholders, and the public of freight transportation assets, concerns, and opportunities. (TMACOG Staff) | Ongoing |
| 10. Provide staff and support for quarterly meetings of the TMACOG Freight Advisory Group and encourage participation from representatives of all freight transportation modes. (TMACOG Staff) | Ongoing |

60140 FREIGHT PLANNING BUDGET

Fiscal Year 2026 - July 1, 2025 – June 30, 2026

Full Time Hours599
Total Hours599

FY 2026 Expenditures:

Staff Labor/Leave.....\$15,443
Fringe Additive\$8,880
Direct Expenses.....\$2,427
Indirect Additive\$21,834

Total Expenses.....\$48,584

FY 2026 Revenue:

FHWA PL (MI).....\$39,736
Local Match\$8,811

Total Revenue.....\$48,547

Plan Monitoring.....\$12,137
Plan Development.....\$9,709
Planning Services\$0
Plan Implementation.....\$19,419
Administration.....\$7,282

APPENDIX C

60150 – Pedestrian and Bikeways Planning – SEMCOG Format

ODOT Category 601 – Short Range Transportation Planning

Element Number 60150 Pedestrian and Bikeways Planning

Goal: To provide for increased availability and promote safe usage of pedestrian and bicycle transportation within the region.

Objectives:

- Improve the multimodal transportation system, positively impacting air quality and improving personal mobility, through continued development of pedestrian and bicycle facilities and opportunities within the region.
- Improve information sharing of the benefits of incorporation of non-motorized access and parking in new development and major street projects; on projects' relationship to the bikeway network; and on existing bikeway facilities; on educational information on transportation alternatives; and online information resources for pedestrian and bicycle issues through mapping and interactive descriptions and visuals.
- Support implementation of the projects and policies within the TMACOG 2055 Long Range Transportation Plan and the Southeast Michigan Council of Governments (SEMCOG) Regional Non-Motorized Plan.
- Support regional efforts to promote the availability, safety, and increased utilization of bicycling for transportation.

Methodology:

Through the Pedestrian and Bikeways Advisory Group, TMACOG helps to coordinate the efforts of area jurisdictions and active transportation interests locally in the examination of personal transportation alternatives including pedestrian and bicycling provisions in the planning and design of transportation system improvements. TMACOG continues to sponsor activities such as Bike Month and other public relations activities to raise awareness of active transportation options. TMACOG also provides information for jurisdictions and the public to improve awareness and increase usage of existing facilities and resources.

Coordinate efforts with SEMCOG to improve multimodal regional mobility involving both Ohio and Michigan. Improve access to key destinations via pedestrian and bicycle modes and enhance connections between these non-motorized modes and other modes, especially transit.

Additionally, TMACOG works with pedestrian and bicycle advocates across the state to incorporate and promote transportation alternatives within the context of ODOT's programs, policies, and business plan.

Products:

- | | |
|---|----------|
| 1. Encourage transportation alternatives and promote increased usage through the activities of the annual Bike Month (Element 60152). (TMACOG Staff) | May 2026 |
| 2. Support Safe Routes to School planning efforts throughout the region. (Element 60154). | Ongoing |
| 3. Continue the availability and distribution of TMACOG bicycle network maps and dissemination of printed and electronic materials. (Element 60154). (TMACOG Staff) | Ongoing |

- | | |
|---|-----------|
| 4. Monitor and make members aware of all funding opportunities for pedestrian and bikeway improvements. (Element 60154). (TMACOG Staff) | Ongoing |
| 5. Continue to improve the bicycle and pedestrian traffic counting program and review data. (TMACOG Staff) | Ongoing |
| 6. Keep current on the TMACOG website reference material and links to principles for accommodating bicycle and pedestrian transportation, bikeway definitions, and the regional bicycle/pedestrian plan. (Element 60154). (TMACOG Staff) | Ongoing |
| 7. Support regional bikeway development efforts including conducting scheduled meetings of the Chessie Circle Trail Coordinating Committee, the Wabash Cannonball Corridor Coordinating Committee, and attending the Monroe County Bicycle and Pedestrian Advisory Panel meetings (Element 60154). (TMACOG Staff) | Ongoing |
| 8. Provide staff and support for the Pedestrian and Bikeways Advisory Group and hold a minimum of four meetings. (Element 60154). (TMACOG Staff) | Ongoing |
| 9. Provide support and help implement Walk.Bike.Ohio, the Ohio Trails Vision Plan, Bicycle, & Pedestrian Mobility Plan for Southeast Michigan. (Element 60154). (TMACOG Staff) | Ongoing |
| 10. Use the Google Content Partnership Program to update and fix discrepancies on Google maps to aid in better navigating around the TMACOG service area. (TMACOG Staff) | Ongoing |
| 11. Create draft of TMACOG's regional Active Transportation Plan. | July 2025 |

Element 60154 is used to track expenses related to the 2.5% PL funding set-aside for the Increase Safe and Accessible Transportation Options (ISATO) planning requirement.

60150 Pedestrian and Bikeways Planning Budget

Fiscal Year 2026 - July 1, 2025 – June 30, 2026

Full Time Hours449
Total Hours449

FY 2026 Expenditures:

Staff Labor/Leave.....\$11,572
Fringe Additive\$6,654
Direct Expenses.....\$1,821
Indirect Additive\$16,363

Total Expenses.....\$36,410

FY 2026 Revenue:

FHWA PL (MI)\$29,802
Local Match.....\$6,608

Total Revenue.....\$36,410

Plan Monitoring.....\$7,282
Plan Development.....\$14,563
Planning Services\$0
Plan Implementation.....\$9,103
Administration.....\$5,462

APPENDIX D

61100 – Long Range Planning – SEMCOG Format

61100 Long Range Planning

Goal: To maintain, promote, and monitor implementation of the regional transportation plan and other planning documents.

Objectives:

- Stay in compliance with federal law by maintaining a 20-year horizon regional transportation plan for the Toledo metropolitan area.
- Build on regional strengths, address regional needs, and achieve overarching plan goals.

Methodology:

The key responsibility is to maintain the region's comprehensive transportation plan, which is prepared and updated in cooperation with a broad range of public and private sector stakeholders, environmental agencies, and the general public. TMACOG completed the most recent plan, "Moving Forward 2055 – Regional Transportation Plan." The plan is for Lucas and Wood counties in Ohio, and for Erie, Bedford and Whiteford townships and the City of Luna Pier in Monroe County, Michigan.

Staff will work with the Transportation Planning Advisory Group and regional partners to implement the 2055 Transportation plan, which takes effect July 1, 2025. Following the completion of the 2055 Plan, the focus has shifted to plan implementation and performance evaluation. Planning requirements included that the plan be performance-driven and outcomes-based. Plan performance measures will continue to be refined based on federal guidance as it is released. The plan will be amended when necessary and distribution of information from the plan will be shared often with stakeholders. TMACOG will continue to monitor equity emphasis areas and Justice 40 areas to ensure investments are occurring in these areas. Other efforts will include working on priority initiatives identified in the plan and achieving plan targets.

In support of transportation plan implementation, TMACOG worked with area stakeholders in the past fiscal year to develop the *2025-2026 Transportation Legislative Agenda* as an informational resource. The Legislative Agenda encourages cooperation and coordination among regional partners. TMACOG has also recently developed a Regional Resilience Improvement Plan, which focuses on identifying vulnerability of assets in the region and identifying projects that increase resilience of infrastructure.

Products:

- | | |
|--|---------|
| 1. Provide information and assistance in support of the current 2055 Plan, including presentations, distribution of plan documents, and input to state planning processes. | Ongoing |
| 2. Refine targets (and related measures of success) to be achieved through implementation of the regional transportation plan. Coordinate with SEMCOG on tracking and reporting targets. | Ongoing |

- | | | |
|----|---|-----------|
| 3. | Distribute information on the 2025-2026 Transportation Legislative Agenda. | Ongoing |
| 4. | Assist as requested in area community comprehensive plan updates and major development efforts. | Ongoing |
| 5. | Complete a Regional Resilience Improvement plan and which includes distribution and ongoing work and updates to the plan as needed. | Ongoing |
| 6. | Hold at least four meetings of the Transportation Planning Advisory Group. Include informational presentations on planning issues at one or more of the meetings and provide progress on implementation of the 2055 plan. | June 2026 |

61100 LONG RANGE PLANNING BUDGET

Fiscal Year 2026 - July 1, 2025 – June 30, 2026

Full Time Hours449
Total Hours449

FY 2026 Expenditures:

Staff Labor/Leave.....\$11,572
Fringe Additive\$6,654
Direct Expenses.....\$1,821
Indirect Additive\$16,363

Total Expenses.....\$36,410

Plan Monitoring.....\$3,641
Plan Development.....\$16,384
Planning Services\$0
Plan Implementation.....\$10,923
Administration\$5,462

FY 2026 Revenue:

FHWA PL (MI).....\$29,802
Local Match\$6,608

Total Revenue.....\$36,410

APPENDIX E

List of Acronyms

Transportation Planning Acronyms

Acronym	Definition
3-C	Continuing, Comprehensive and Cooperative Planning Process
AADT	Average Annual Daily Traffic
AASHTO	American Association of State Highway and Transportation Officials
ACS	American Community Survey
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
AWP	Annual Work Program
AQ	Air Quality
BIL	Bipartisan Infrastructure Law
BRT	Bus Rapid Transit
CAA	Clean Air Act
CAP	Cost Allocation Plan
CE	Construction Engineering
CEAO	County Engineers Association of Ohio
CFR	Code of Federal Regulations
CMAQ	Congestion Mitigation and Air Quality Improvement Program
CMP	Congestion Management Process
CPG	Consolidated Planning Grant
CRF	Carbon Reduction Funds
CRP	Carbon Reduction Program
CRS	Carbon Reduction Strategy
DBE	Disadvantaged Business Enterprise
DOT	Department of Transportation
EJ	Environmental Justice
EPA	Environmental Protection Agency (federal)
FAA	Federal Aviation Administration
EV	Electric Vehicle
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FHWA PL	FHWA MPO/Metropolitan Planning Funds
FRA	Federal Railroad Administration
FMIS	Financial Management Information System (FHWA)
FTA	Federal Transit Administration
GHG	Greenhouse Gas Emissions
GIS	Geographic Information System
HC	Hydrocarbons
HPMS	Highway Performance Monitoring System
HSIP	Highway Safety Improvement Program
IAC	Interagency Consultation
IIJA	Infrastructure Investment and Jobs Act
ISATO	Increasing Safe and Accessible Transportation Options

Transportation Planning Acronyms

ITS	Intelligent Transportation System
LEP	Limited English Proficiency
LOS	Level of Service
LPA	Local Public Agency
L RTP	Long-Range Transportation Plan
LTAP	Local Technical Assistance Program
MOU	Memorandum of Understanding
MPA	Metropolitan Planning Area
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
MUTCD	Manual on Uniform Traffic Control Devices (FHWA)
NAAQS	National Ambient Air Quality Standards
NBI	National Bridge Inventory
NEPA	National Environmental Policy Act
NHPP	National Highway Performance Program
NHS	National Highway System
NOx	Oxides of Nitrogen
NPMRDS	National Performance Management Research Data Set
NTD	National Transit Database
ODOT	Ohio Department of Transportation
ODPS	Ohio Department of Public Safety
OEPA	Ohio Environmental Protection Agency
OMB	Office of Management and Budget
ORC	Ohio Revised Code
ORDC	Ohio Rail Development Commission
OSUCC	Ohio Statewide Urban CMAQ Committee
OTC	Ohio Turnpike Commission
PBPP	Performance Based Planning and Programming
PDP	Project Development Process
PE	Preliminary Engineering
PID	Project ID Number
PIP	Public Involvement Plan
PM	Project Manager
PM _{2.5}	Particulate Matter 2.5 Micrometers in Diameter (or smaller)
PS&E	Plans, Specifications and Estimates
PTASP	Public Transportation Agency Safety Plan
RFP	Request for Proposal
ROW	Right of Way
RTPO	Regional Transportation Planning Organization
SEFA	Schedule of Expenditures of Federal Awards
SIB	State Infrastructure Bank Loan Program
SIP	State Implementation Plan

Transportation Planning Acronyms

SJN	State Job Number
SLI	Statewide Line Item
SOV	Single Occupant Vehicle
SPAM	System Performance and Monitoring (Advisory Group)
SRTS	Safe Routes to School Program
STBG	Surface Transportation Block Grant
STIP	State Transportation Improvement Program
STP	Surface Transportation Program (aka STBG)
TA	Transportation Alternatives (aka TAP)
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TAMP	Transit Asset Management Plan
TAP	Transportation Alternatives Program
TC	Toll Credits
TCM	Transportation Control Measures
TDM	Transportation Demand Management
TED	Transportation & Economic Development (an ODOT office)
TERM	Transit Economic Requirements Model
TID	Transportation Improvement District
TIMS	Transportation Information Mapping System (ODOT)
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TMACOG	Toledo Metropolitan Area Council of Governments
TOD	Transit Oriented Development
TPM	Transportation Performance Management
TRAC	Transportation Review Advisory Council
TRB	Transportation Research Board
TSMO	Transportation System Management and Operations
TSPR	Transportation Systems Performance Report
ULB	Useful Life Benchmark
UPWP	Unified Planning Work Program
USACE	United States Army Corps of Engineers
USC	United States Code
USDOT	United States Department of Transportation
US EPA	United States Environmental Protection Agency
USGS	United States Geological Survey
UZA	Urbanized Area
V/C	Volume to Capacity Ratio
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compounds

APPENDIX F

Title VI Compliance

Questionnaire

TITLE VI COMPLIANCE QUESTIONNAIRE

Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

General

1. Which office within your organization has lead responsibility for Title VI compliance?
The office of Finance, Audit and Administration has the lead responsibility for TMACOG's Title VI compliance.
2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.
*TMACOG Title VI Coordinator
Rosanna Hoelzle, Chief of Staff
Phone: 419.241.9155 ext. 1105
E-mail: hoelzle@tmacog.org*

*TMACOG Title VI Contact
Jennifer Allen, Executive Secretary
Phone: 419-241-9155 ext. 1107
Email: allen@tmacog.org*
3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.
*Yes, TMACOG has Title VI Program Plan. It can be found on the TMACOG website at:
<https://dfiq7j11p1x8o.cloudfront.net/documents/Title-VI-October-2024.pdf>*
4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.
Yes, TMACOG does have a Title VI Policy. The introductory paragraph of the TMACOG Title VI Program Plan contains the following Policy.
TMACOG does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, military/veteran status, sexual orientation, gender identity, genetic information, or any other characteristic protected by law. We are committed to consideration of the needs of our diverse community in all agency planning activities.
Additionally, the TMACOG Employee Handbook contains a few policies that relate to Title VI. They include the following and can be found at: <https://dfiq7j11p1x8o.cloudfront.net/documents/TMACOG-Employee-Handbook-11-13-2024.pdf>

*102 - Equal Employment Opportunity
103 - Americans with Disabilities Act (ADA)
106 - Sexual and Other Unlawful Harassment
107 - Immigration Law Compliance*
5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.
*A formal Title VI complaint process was adopted by the TMACOG Board of Trustees on October 21, 2015. The complaint process is posted on TMACOG's website at:
<https://dfiq7j11p1x8o.cloudfront.net/documents/Title-VI-October-2024.pdf>*

6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.

A Title VI complaint form is included in the Title VI Plan. The complaint form is posted within the Title VI Program Plan and is located on TMACOG's website at:

<https://dfig7j11px8o.cloudfront.net/documents/Title-VI-October-2024.pdf>

7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.

Yes. Notices are posted in publicly accessible meeting spaces and the lobby of the TMACOG office. The complaint process and form is posted on TMACOG's website at:

<https://dfig7j11px8o.cloudfront.net/documents/Title-VI-October-2024.pdf>

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

TMACOG has not been named in any Title VI and/or any other discrimination complaints in the past three years.

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

TMACOG records its compliance annually in the ODOT Compliance Review Response to Title VI. The Title VI Assurance is included in the annual MPO self-certification resolution. The current resolution is posted on the TMACOG website at: <https://dfig7j11px8o.cloudfront.net/councils-committees-documents/Councils-Committees/june-5-2024-meeting/2024-08-TMACOG-MPO-Self-Certification-Resolution-2024.pdf>

10. Does your contract language include Title VI and other non-discrimination assurances?

Yes, TMACOG incorporates language in contracts in a section Called "Non-Discrimination" and regards compliance with Title VI of the Civil Rights Act of 1964.

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- i. **Title VI posters in public buildings**
- ii. Title VI brochures at public events
- iii. **Title VI complaint forms in public buildings**
- iv. **Title VI complaint forms at public events**
- v. **Title VI policy posted on your website**
- vi. **Title VI Program Plan posted on your website**
- vii. Other (Please explain)

Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy. When was the Public Participation Plan most recently updated?

Yes, TMACOG has a Public Participation Plan. The "TMACOG Public Involvement Policy" was approved by the TMACOG Board of Trustees on September 13, 2024. The 2024 plan is available on the TMACOG website.

English Version - <https://dfig7j11px8o.cloudfront.net/documents/Public-Involvement-Policy-2024-final-update.pdf>

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):
- Neighborhood and community paper advertisements**
 - Community radio station announcements**
 - Church and community event outreach
 - Targeted fliers distributed in particular neighborhoods
 - Other (Please explain)
14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations? If so, please list groups.
- Yes, TMACOG has worked with groups including Adelante, East Toledo Family Center, Northwest Ohio Hispanic Chamber of Commerce, Nuestre Gente Community Projects, Inc., UpTown Association, United North, Monroe Street Neighborhood Center, and United Neighborhood Residential Association.*
15. Do you take the following into consideration when identifying a public meeting location (select all that apply):
- Parking**
 - Accessibility by public transportation**
 - Meeting times**
 - Existence of ADA ramps**
 - Familiarity of community with meeting location**
16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year? If so, describe how the request was addressed.
- No, we did not have any public meeting attendees request special assistance for any meetings in the past year.*

Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology?
- Yes, we are familiar with the methodology and have included it in the TMACOG Title VI Plan.*
18. Are you familiar with the LEP language assistance Safe Harbor threshold?
- Yes, we are familiar with the LEP language assistance Safe Harbor Threshold*
19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)? If so, please provide the website link or attach a copy.
- Yes, TMACOG includes a Limited English Proficiency Plan section in the Title VI Program Plan document.*
<https://dfig7j11px8o.cloudfront.net/documents/Title-VI-October-2024.pdf>
20. Has your organization identified vital documents that need to be made available in languages other than English? If so, describe how that need is being addressed.
- Our Limited English Proficiency Plan states that we will translate major policy documents as needed. To date we have translated the 2045 Long Range Transportation Plan – Update 2020 Summary, and the 208 Plan Summary into Spanish*
21. Do you have a list of staff who speak languages other than English?
- We currently have one staff member, Ann Nair, that is proficient in Spanish and another, Rajesh Nagisetty, who is proficient in Telegu, and is intermediate proficient in both Spanish and Japanese.*
22. Do you provide free translation services in languages other than English to the public upon request?
- Yes, we do.*

23. How often do you receive requests for language assistance?
To date we have not received any requests for language assistance.

Title VI Training

24. Who provides Title VI training to your staff?
- i. ODOT staff
 - ii. **Title VI Coordinator**
 - iii. **Other (Please explain) - Director of Transportation David Gedeon assists in the presentation**
25. How often are Title VI trainings conducted?
Approximately every four-five years.
26. How many staff were trained on Title VI this year?
TMACOG did not conduct Title VI training in the past year.

Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?
- The TMACOG "Title VI Program" was approved by the TMACOG Board of Trustees on February 7, 2025. The document is available on the TMACOG website.
English Version - <https://dfiq7j11pdx8o.cloudfront.net/documents/Title-VI-October-2024.pdf>*
28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?
- Yes, TMACOG maintains and utilizes socio-demographic data and creates maps for the planning area.*
29. Does your organization use data to identify protected groups for consideration in the planning process?
- Yes, Information on minority persons, neighborhoods, income levels, etc. is developed from Census files, including the American Community Survey and the Census Transportation Planning package (CTPP). Origin/destination studies (OD), traffic volume studies, household travel surveys, travel time studies, and surveys established for other area studies all generate data that is used in planning. Maps, data tables, and data summaries are created to make this information useful in the transportation planning process.*
30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.
- Yes, using Census data and other sources as noted above, TMACOG generates maps and summaries that define a socio-demographic profile of the region. Environmental justice target areas with higher than the regional averages of minority or low-income residents are delineated by census block group. This information is used in development of the Transportation Improvement Program (TIP) and the Long Range Regional Transportation Plan (RTP) in both generic analyses of systems and projects and in specific analysis for Environmental Justice concerns (lack of proportionate investment or more than proportionate adverse impact analyses). TIP and RTP public involvement processes are designed to include specific activities and meetings in Environmental Justice (EJ) target areas. EJ information and analysis is used as a tool to guide policy and plan development.*

31. Does your organization track demographic information of participants in its transportation planning program public involvement events?

No, TMACOG does not track demographic information of event participants. However, we do use surveys as part of the input process, and we ask participants to voluntarily answer demographic questions.

Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed. Is this the person who should be contacted with follow-up questions? If not, please provide the name, title, and contact information for that individual.

Persons completing this assessment:

David Gedeon

Director of Transportation

gedeon@tmacog.org

419-241-9155 ext. 1125

Rosanna Hoelzle

Chief of Staff

hoelzle@tmacog.org

419-241-9155 ext. 1105

The questionnaire was completed on March 6, 2025. Follow up questions should be directed to Rosanna Hoelzle.

33. Do you have any questions regarding this questionnaire? If so, please include them here along with your email address or telephone number and an ODOT representative will respond.

No, we do not have any questions related to this questionnaire.

34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT? If yes, please explain.

We do not believe additional training or technical assistance from ODOT is necessary.

APPENDIX G

Resolution

**A RESOLUTION
ADOPTING THE FISCAL YEAR 2026 WORK PROGRAM AND BUDGET AND
AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT APPLICATIONS TO
AND CONTRACT WITH APPROPRIATE AGENCIES TO IMPLEMENT THE PROGRAM**

WHEREAS, the Toledo Metropolitan Area Council of Governments (TMACOG) is a voluntary association of local governments in northwest Ohio and southeast Michigan, organized on May 31, 1968, and established under Chapter 167 of the Ohio Revised Code and the Michigan Public Act No. 7 (EX-SESS); and

WHEREAS, the Toledo Metropolitan Area Council of Governments (TMACOG) Bylaws requires the Governing Board to annually adopt a work program and budget; and

WHEREAS, the documents in the Consolidated Annual Work Program for Fiscal Year 2026 and Annual Budget for Fiscal Year 2026 have been prepared to meet these requirements of the TMACOG Bylaws and to form the basis for applications for federal, state, and other assistance for local activities developed and submitted by TMACOG during the fiscal year; and

WHEREAS, the Consolidated Annual Work Program for Fiscal Year 2026 describes and sets forth the proposed work activities of TMACOG; and

WHEREAS, the Annual Budget for Fiscal Year 2026 describes and sets forth the budgets and the source of funding for these activities for the next fiscal year, beginning July 1, 2025, and ending June 30, 2026; and

WHEREAS, the Annual Budget for Fiscal Year 2026 was presented to the Finance, Audit, and Administration Committee on May 7, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Toledo Metropolitan Area Council of Governments Governing Board that:

Section 1

That the Consolidated Annual Work Program for Fiscal Year 2026 and Annual Budget for Fiscal Year 2026 are hereby approved and adopted for the Fiscal Year 2026 beginning July 1, 2025, and ending June 30, 2026; and

Section 2

That the executive director is hereby authorized to submit applications and proposals for funds made available by private and public sources, including federal, state, and local governments, which are potential sponsors of activities set forth in the *Consolidated Annual Work Program for Fiscal Year 2026* and *Annual Budget for Fiscal Year 2026*, and

Section 3

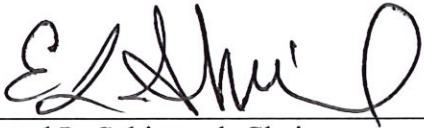
That the executive director is hereby authorized to execute all necessary documents, contracts, and subcontracts pursuant to the applications; and

Section 4

That the adoption of this resolution satisfies the requirements of the U.S. Executive Order 12372, with regard to areawide review of the Consolidated Annual Work Program for Fiscal Year 2026 and Annual Budget for Fiscal Year 2026.

Yeas -22-, Nays -0-, Abstentions -0-

Date of Adoption: 05/09/25



Edward L. Schimmel, Chair
Metropolitan Area Council of Governments (TMACOG)

Attest:

I, Sandy Spang, TMACOG Executive Director, do hereby certify that this is a true and accurate copy of Resolution No. 2025-08, adopted on _____.



Sandy Spang, Executive Director